Town of Sedgwick
Meeting Agenda
Monday, August 10, 2020, 6:00PM

Public Comments Information

Your comments will be limited to three (3) minutes and allowed to only speak once on any motion or agenda item.

I. **Call to Order**

II. **Pledge Allegiance**

III. **Approve Agenda**

IV. **Approve of Minutes from last Meeting(s)**

V. **Approve of Bills**

VI. **Comments from the public**

VII. **Monthly Reports**

- Mayor Wayne Price
- Maintenance Manager - Richard Kehm
- Town Clerk – Heather Moore

VIII. **Old Business**

- None

IX. **New Business**

- Appoint Mayor Pro-Temp
- Discuss Bank Accounts, Transfers to Water and Sewer accounts and other questions
- Katie Stortenbecker – Approval of Grand Opening Celebration/Labor Day Weekend
- Codification advisements from Town Legal Counsel.

X. **Executive Session (If needed)**

XI. **Call to Adjourn**

11:07 AM
08/06/20
Accrual Basis

Town of Sedgwick
Profit & Loss
July 2020

		Jul 20
Ordinary Income/Expense		
Income		
4122 · Current PropertyTaxes		904.20
4142 · Specific Ownership Taxes		207.22
4152 · Interest on Taxes		1.29
4163 · Special Assessment Taxes		748.49
4172 · Sales Tax		4,419.60
4212 · Cigarette Tax		8.31
4222 · Road and Bridge		437.77
4232 · Motor Vehicle		56.83
4252 · Severance Tax		24.85
4300 · Utilities Clearing		-3,526.95
4323 · Water Sales		5,888.89
4333 · Sewer Sales		2,890.30
4386 · Trash Collections		2,326.25
4392 · Other Income		
4392.1 · Occupation Tax	24,895.00	
4392.2 · Excise Tax	480.23	
4392.3 · State of Colorado	5,053.32	
Total 4392 · Other Income		30,428.55
4393 · Other Income		302.20
4412 · Highway Use Tax		895.22
4422 · License Fees		145.00
4804 · Interest Income		10.54
Total Income		46,168.56
Expense		
6002 · County Treasurer's Fees		35.01
6042 · Professional Services - GG		1,111.50
6062 · Supplies and Maintenance - GG		159.76
6092 · Miscellaneous - GG		-98.51
6102 · Utilities - TH - GG		1,300.00
7063 · Supplies & Maintenance - Water		620.00
7093 · Miscellaneous - Water		138.60
7163 · Supplies and Maintenance - Sewe		2,285.93
7800 · Salaries Clearing		
7820 - Salary Kim E Quayle	1,193.64	
7809 · Salary-Richard M Kehm	3,719.88	
7815 · Salary-Heather Moore	2,416.87	
7819 · Salary - Williamson Kelly	573.47	
7800 · Salaries Clearing - Other	-4,120.94	
Total 7800 · Salaries Clearing		3,782.92
7990 · Supplies and Maint. - Clearing		16.37
7994 · Utilities - Clearing		1,000.00
7995 · Payroll Taxes - Clearing		809.04
Total Expense		11,160.62
Net Ordinary Income		35,007.94
Other Income/Expense		
Other Expense		
7896 · Insurance Clearing		2,927.07
7913 · Water System-Grants		2,940.00
Total Other Expense		5,867.07
Net Other Income		-5,867.07
Net Income		**29,140.87**

3:16 PM

08/06/20

Accrual Basis

Town of Sedgwick
Trial Balance
As of August 10, 2020

	Aug 10, 20	
	Debit	Credit
1010 · Audit Adjustment Cash	0.00	
1021 · Cash on Hand	233.04	
1022 · First National Bank Checking	354,260.63	
1029 · Savings:1030 · First National	0.00	
1029 · Savings:1030 · First National:1031 · 9240	26,582.69	
1029 · Savings:1030 · First National:1032 · 8591	0.00	
1029 · Savings:1034 · Cash in Savings - Lottery	3,306.79	
1029 · Savings:1040 · First National Bank:1041 · Water CIP Account	248,818.85	
1029 · Savings:1040 · First National Bank:1042 · Sewer CIP Account	224,748.42	
1029 · Savings:1040 · First National Bank:1043 · Water Surcharge Account	147,827.68	
1029 · Savings:1050 · Equitable Savings	0.00	
1029 · Savings:1050 · Equitable Savings:1051 · 05-4505160	38,481.41	
1029 · Savings:1050 · Equitable Savings:1052 · 05-3908830	0.00	
1029 · Savings:1050 · Equitable Savings:1053 · 05-3908944	0.00	
1029 · Savings:1050 · Equitable Savings:1054 · 05-7056030	801.60	
1029 · Savings:1050 · Equitable Savings:1055 · 05-3910008	0.00	
1029 · Savings:1050 · Equitable Savings:1056 · 05-7056048	1,116.13	
1029 · Savings:1050 · Equitable Savings:1057 · 05-3910075	0.00	
1029 · Savings:1050 · Equitable Savings:1058 · 05-7060960	2,834.25	
1029 · Savings:1050 · Equitable Savings:1060 · 057062763	2,707.96	
1029 · Savings:1050 · Equitable Savings:1061 · Harvest Festival	6,427.12	
1081 · Cash - County Treasurer	211.35	
1091 · Cash County Treasurer-R & B	0.00	
1092 · Cash with Cnty Treas-Util	0.00	
1095 · DOLA Draw Down	0.00	
12000 · Undeposited Funds	0.00	
TOTAL	**1,058,357.92**	**0.00**

Town of Sedgwick
Check Detail
July 15 through August 11, 2020

Num	Name	Memo	Account	Paid Amount
	Dollar General	**Batteries**	**1021 · Cash on Hand**	
		Batteries	6062 · Supplies and Mainten...	-7.75
TOTAL				-7.75
E-Che...	**Colorado Dept of Public H...**	**#CO0158010/IV#FGD20200601**	**1022 · First National Bank ...**	
		annual fee	7093 · Miscellaneous - Water	-76.00
TOTAL				-76.00
11884	**Colorado Dep of Revenue**	**W2 wage withholdings**	**1022 · First National Bank ...**	
		2nd Quarter	7995 · Payroll Taxes - Clearing	-6.01
TOTAL				-6.01
11885	**Colorado Department of L...**	**VOID: Acct #132277-00-8-000**	**1022 · First National Bank ...**	
TOTAL				0.00
11886	**Colorado Dep of Revenue**	**W2 wage withholdings**	**1022 · First National Bank ...**	
		2nd Quarter	7995 · Payroll Taxes - Clearing	-594.99
TOTAL				-594.99
11887	**Colorado State Treasurer**		**1022 · First National Bank ...**	
		2nd Qtr payroll	7995 · Payroll Taxes - Clearing	-66.17
TOTAL				-66.17
11888	**Heather M. Moore**		**1022 · First National Bank ...**	
		Gross	7815 · Salary-Heather Moore	-2,471.73
		Federal	7995 · Payroll Taxes - Clearing	
		State	7995 · Payroll Taxes - Clearing	
		Medicare	7995 · Payroll Taxes - Clearing	
		SS	7995 · Payroll Taxes - Clearing	
TOTAL				-2,117.64
11889	**Richard M. Kehm**		**1022 · First National Bank ...**	
		Salary	7809 · Salary-Richard M Kehm	-3,394.88
		Insurance	7809 · Salary-Richard M Kehm	-325.00
		Federal	7995 · Payroll Taxes - Clearing	
		State	7995 · Payroll Taxes - Clearing	
		Medicare	7995 · Payroll Taxes - Clearing	
		Soc. Sec.	7995 · Payroll Taxes - Clearing	
TOTAL				-3,020.31
11890	**Kim E. Quayle**	**Payroll**	**1022 · First National Bank ...**	
		Gross Wages	7820 - Salary Kim E Quayle	-1,108.92
		Social Security	7995 · Payroll Taxes - Clearing	
		Medicare	7995 · Payroll Taxes - Clearing	
		Federal Withholding	7995 · Payroll Taxes - Clearing	
		Colorado Withholding	7995 · Payroll Taxes - Clearing	
TOTAL				-1,007.09
11891	**Kelly E Williamson**	**Payroll**	**1022 · First National Bank ...**	
		Gross Wages	7819 · Salary - Williamson K...	-372.00
		Social Security	7995 · Payroll Taxes - Clearing	
		Medicare	7995 · Payroll Taxes - Clearing	
		Garnishment	7995 · Payroll Taxes - Clearing	
TOTAL				-515.40

Town of Sedgwick
Check Detail
July 15 through August 11, 2020

Num	Name	Memo	Account	Paid Amount
11892	**Nebraska Child Support C...**	**Rem ID: AR2CH2GUBGSZU**	**1022 · First National Bank ...**	
		Net Income Withholdings for Remittance ID: AR2CH2GUBGSZU	7995 · Payroll Taxes - Clearing	-171.80
TOTAL				-171.80
11893	**Points West Cardmember...**		**1022 · First National Bank ...**	
		Walmart, Canion Printer Ink, Line ruler	6032 · Office Expense - GG	-108.85
		Postage, Wix Domain Registration	6032 · Office Expense - GG	-221.01
		Zoom Membership	6032 · Office Expense - GG	-16.02
		Adobe annual membership	6032 · Office Expense - GG	-179.88
		Sprinker heads and parts	6462 · Supplies and Mainten...	-103.96
		BackFlow Supply	7063 · Supplies & Maintenan...	-110.54
TOTAL				-740.26
11894	**Kurt Hodel**		**1022 · First National Bank ...**	
	Deposits refunded	Deposit Return	2303 · Meter Deposits	-50.00
		Account Credit Returned	4300 · Utilities Clearing	-17.50
TOTAL				-67.50
11895	**AC-DC Water Works LLC**	**ORC Services**	**1022 · First National Bank ...**	
		ORC Monthly Contract Services	7063 · Supplies & Maintenan...	-400.00
		Meeting with Great Plains Structures	7093 · Miscellaneous - Water	-54.90
		Meeding with CDOT	7093 · Miscellaneous - Water	-70.88
		Well #1 Inspection for not working	7063 · Supplies & Maintenan...	-140.60
		Town Hall Meeting - Gas to liquid Chloring	7093 · Miscellaneous - Water	-42.40
TOTAL				-708.78
11896	**Ault Well Service**		**1022 · First National Bank ...**	
		Well Pump inspection	7063 · Supplies & Maintenan...	-134.00
TOTAL				-134.00
11897	**CenturyLink**	**Phone and Fax line**	**1022 · First National Bank ...**	
		Phone and Fax line	6072 · Telephone - GG	-141.33
TOTAL				-141.33
11898	**Element Engineering, LLC**		**1022 · First National Bank ...**	
		Master Plan	7913 · Water System-Grants	-7,000.00
TOTAL				-7,000.00
11899	**Fetzer Electric**		**1022 · First National Bank ...**	
		Assess wire issue at water plant	7063 · Supplies & Maintenan...	-60.00
TOTAL				-60.00
11900	**Helena**		**1022 · First National Bank ...**	
		Showdown 5 gallons - 14.32/Gal	6062 · Supplies and Mainten...	-73.00
TOTAL				-73.00
11901	**Highline Electric Ass'n**		**1022 · First National Bank ...**	
		Water Pump -66552	7073 · Utilities - Water	-585.10
		New Shop - 8280879	7994 · Utilities - Clearing	-43.50
		New Town - 822186	6102 · Utilities - TH - GG	-81.40
		Museum - 8426371	6102 · Utilities - TH - GG	-71.45
		Pump #2 - 40915	7073 · Utilities - Water	-172.42
		Street Lights -41680	6142 · Street Lighting	-191.04
		Sewer - 62657	7173 · Utilities - Sewer	-62.34
TOTAL				-1,207.25

Town of Sedgwick
Check Detail
July 15 through August 11, 2020

Num	Name	Memo	Account	Paid Amount
11902	**Journal Office**		**1022 · First National Bank ...**	
		Copy machine fees	6032 · Office Expense - GG	-35.00
TOTAL				-35.00
11903	**Julesburg Family Market**	**Account# 8814**	**1022 · First National Bank ...**	
		Hardware - Drop light, buld	6062 · Supplies and Mainten...	-27.98
TOTAL				-27.98
11904	**Kelly, P.C.**		**1022 · First National Bank ...**	
		Legal Fees - Regular	6042 · Professional Services ...	-2,730.00
TOTAL				-2,730.00
11905	**Liittjohann Kauffman & P...**		**1022 · First National Bank ...**	
		2nd Qtr Payroll tax preparation	6042 · Professional Services ...	-300.00
TOTAL				-300.00
11906	**Rocky Mountain Air Soluti...**	**Invoice 30128761**	**1022 · First National Bank ...**	
		Monthly Tank Rental	7063 · Supplies & Maintenan...	-23.50
TOTAL				-23.50
11907	**S & W Auto Supply**		**1022 · First National Bank ...**	
		Hydro Oil	7990 · Supplies and Maint. - ...	-61.99
		Misc - Socket	7990 · Supplies and Maint. - ...	-3.14
TOTAL				-65.13
11908	**Sedgwick County Hostpial**		**1022 · First National Bank ...**	
		PPE - Colorado Cares Grant	8343 · Grant Expense - Local	-328.09
TOTAL				-328.09
11909	**Sedgwick County Sales**	**Landfill Fees**	**1022 · First National Bank ...**	
		Landfill Fees	7346 · Landfill - Trash	-299.16
TOTAL				-299.16
11910	**Uline**		**1022 · First National Bank ...**	
		Masks ordered for Richard (Richard reimbursed us for them with person...	6092 · Miscellaneous - GG	-39.00
TOTAL				-39.00
11911	**UNCC (CO811)**	**Tickets Issued Fees**	**1022 · First National Bank ...**	
		UNCC Tickets Issued Fees.	6092 · Miscellaneous - GG	-4.47
TOTAL				-4.47
11912	**N E Colorado Health**	**Bacteria testing**	**1022 · First National Bank ...**	
		Bacteria testing	7063 · Supplies & Maintenan...	-20.00
TOTAL				-20.00
11913	**Town of Julesburg**		**1022 · First National Bank ...**	
		Masquito Spraying 7/2, 7/9, 7/16, 7/23, 7/30	6232 · Pest and Weed Control	-1,000.00
TOTAL				-1,000.00

PRELIMINARY PAYROLL REPORTS

The time records used to calculate this report can be approved all at once. The payroll accuracy of this preliminary report is not guaranteed as these user's timesheets and their records may continue to be edited prior to being closed for final payroll.

Wednesday Jul, 01 2020 - Friday Jul, 31 2020

Employees Processed:	**4**	Total Fixed Pay:	**$7,672.53**
Standard Hours:	**255.08**	Total Variable Pay:	$0.00
Overtime 1.5x Hours:	0.00	Total Payroll:	**$7,672.53**
Overtime 2.0x Hours:	0.00		
PTO Hours:	0.00	Total of All Hours:	**477.14**
Vacation Hours:	**14.00**	Total Hours Deducted:	0.00
Sick Hours:	**7.00**	Total Payable Hours:	**477.14**
Holiday Hours:	**14.00**		
Other1 Hours:	0.00	Rounding Interval Applied:	-
Other2 Hours:	0.00	Total Records Processed:	**75**
Unpayable/Salaried Hours:	**187.06**	Records Crossing Dateline:	-
		Records Qualified for Shift Differential:	-
		Records Exceeding Hours Threshold:	-

Employee	Total Hours	Deduct	1.0x	1.5x	2.0x	SIC	VAC	HOL	UnP/SAL	Signed	Aprvd	Fixed Pay
Kehm, Richard	173.06								173.06	N/A	YES	$3,719.88
Moore, Heather	166.67		138.67			7.00	14.00	7.00		N/A	YES	$2,471.73
Quayle, Kim	106.41		85.41					7.00	14.00	NO	YES	$1,108.92
Williamson, Kelly	31.00		31.00							NO	YES	$372.00

APPROVE HOURLY TIME

July 01 2020 to July 31 2020

Report Generated: August 03 2020 MDT
Signed: Unsigned,Signed
Approved: Unapproved,Approved
Status: Open
Included Employees: 4 employees
Included Account Codes: 13 account codes
Included Time Classes: 8 time classes
Grouped By: Employee
Total Hours: 477.14

Hours Summary			
Standard Hours:	255.08	**Holiday:**	14
Unpayable/Salaried:	187.06	**PTO:**	0
Sick:	7	**Other1:**	0
Vacation:	14	**Other2:**	0

Employee: Richard Kehm - Maintenance

Sig	Apv	Paid	Date	In	Break	Out	TZ	Account Code	Time Class	Hours
			Jul 01, 20	06:16 A		04:38 P	MDT	Misc Maintenance - Needs Notes	Unpayable/Salaried	10.37
			Jul 02, 20	05:56 A		01:26 P	MDT	Misc Maintenance - Needs Notes	Unpayable/Salaried	7.50
			Jul 06, 20	05:55 A		05:26 P	MDT	Misc Maintenance - Needs Notes	Unpayable/Salaried	11.52
			Jul 07, 20	05:55 A		04:28 P	MDT	Misc Maintenance - Needs Notes	Unpayable/Salaried	10.55
			Jul 08, 20	06:03 A		04:30 P	MDT	Misc Maintenance - Needs Notes	Unpayable/Salaried	10.45
			Jul 09, 20	05:53 A		04:30 P	MDT	Misc Maintenance - Needs Notes	Unpayable/Salaried	10.62
			Jul 13, 20	06:00 A		04:33 P	MDT	Misc Maintenance - Needs Notes	Unpayable/Salaried	10.55
			Jul 15, 20	06:01 A		04:30 P	MDT	Misc Maintenance - Needs Notes	Unpayable/Salaried	10.48
			Jul 16, 20	06:03 A		02:31 P	MDT	Misc Maintenance - Needs Notes	Unpayable/Salaried	8.47
			Jul 20, 20	06:01 A		04:27 P	MDT	Misc Maintenance - Needs Notes	Unpayable/Salaried	10.43
			Jul 21, 20	05:57 A		04:26 P	MDT	Misc Maintenance - Needs Notes	Unpayable/Salaried	10.48
			Jul 22, 20	05:52 A		04:22 P	MDT	Misc Maintenance - Needs Notes	Unpayable/Salaried	10.50
			Jul 23, 20	05:46 A		04:35 P	MDT	Misc Maintenance - Needs Notes	Unpayable/Salaried	10.82
			Jul 27, 20	05:59 A		04:30 P	MDT	Misc Maintenance - Needs Notes	Unpayable/Salaried	10.52
			Jul 28, 20	05:53 A		04:27 P	MDT	Misc Maintenance - Needs Notes	Unpayable/Salaried	10.57
			Jul 29, 20	05:50 A		04:28 P	MDT	Misc Maintenance - Needs Notes	Unpayable/Salaried	10.63
			Jul 30, 20	05:51 A		02:27 P	MDT	Misc Maintenance - Needs Notes	Unpayable/Salaried	8.60
									Totals:	173.06

Employee: Heather Moore - Account Administrator

Sig	Apv	Paid	Date	In	Break	Out	TZ	Account Code	Time Class	Hours
			Jul 01, 20				MDT	8810 - Clerical and Office Employees	Vacation	7.00
			Jul 02, 20				MDT	8810 - Clerical and Office Employees	Vacation	7.00
			Jul 03, 20				MDT	8810 - Clerical and Office Employees	Holiday	7.00
			Jul 06, 20	08:00 A		03:30 P	MDT	8810 - Clerical and Office Employees	Standard	7.50
			Jul 07, 20	08:00 A		03:31 P	MDT	8810 - Clerical and Office Employees	Standard	7.52
			Jul 08, 20	08:10 A		03:26 P	MDT	8810 - Clerical and Office Employees	Standard	7.27
			Jul 09, 20	07:59 A		03:32 P	MDT	8810 - Clerical and Office Employees	Standard	7.55
			Jul 10, 20	08:00 A		02:06 P	MDT	8810 - Clerical and Office Employees	Standard	6.10
			Jul 13, 20	08:21 A		03:33 P	MDT	8810 - Clerical and Office Employees	Standard	7.20
			Jul 13, 20	05:30 P		07:57 P	MDT	8810 - Clerical and Office Employees	Standard	2.45
			Jul 14, 20	07:57 A		05:10 P	MDT	8810 - Clerical and Office Employees	Standard	9.22
			Jul 15, 20	08:05 A		03:31 P	MDT	8810 - Clerical and Office Employees	Standard	7.43
			Jul 16, 20	08:09 A		03:25 P	MDT	8810 - Clerical and Office Employees	Standard	7.27
			Jul 17, 20	08:00 A		12:34 P	MDT	8810 - Clerical and Office Employees	Standard	4.57
			Jul 20, 20	07:57 A		03:30 P	MDT	8810 - Clerical and Office Employees	Standard	7.55
			Jul 21, 20	08:00 A		03:30 P	MDT	8810 - Clerical and Office Employees	Standard	7.50
			Jul 22, 20	08:00 A		12:00 P	MDT	8810 - Clerical and Office Employees	Standard	4.00
			Jul 22, 20	12:35 P		03:30 P	MDT	8810 - Clerical and Office Employees	Standard	2.92
			Jul 23, 20	08:00 A		03:28 P	MDT	8810 - Clerical and Office Employees	Standard	7.47
			Jul 24, 20	08:00 A		02:00 P	MDT	8810 - Clerical and Office Employees	Standard	6.00
			Jul 27, 20	08:00 A		03:30 P	MDT	8810 - Clerical and Office Employees	Standard	7.50
			Jul 28, 20	08:00 A		03:39 P	MDT	8810 - Clerical and Office Employees	Standard	7.65
			Jul 29, 20	08:00 A		03:30 P	MDT	8810 - Clerical and Office Employees	Standard	7.50
			Jul 30, 20	09:00 A		03:30 P	MDT	8810 - Clerical and Office Employees	Standard	6.50
			Jul 31, 20				MDT	8810 - Clerical and Office Employees	Sick	7.00
									Totals:	166.67

Employee: Kim Quayle - Admin Assistant

Sig	Apv	Paid	Date	In	Break	Out	TZ	Account Code	Time Class	Hours
	APV		Jul 01, 20	08:00 A		03:35 P	MDT	8810 - Clerical and Office Employees	Standard	7.58

Sig	Apv	Paid	Date	In	Break	Out	TZ	Account Code	Time Class	Hours
			Jul 02, 20	07:58 A		03:16 P	MDT	8810 - Clerical and Office Employees	Standard	7.30
			Jul 03, 20				MDT	8810 - Clerical and Office Employees	Holiday	7.00
			Jul 08, 20	08:00 A		03:00 P	MDT	8810 - Clerical and Office Employees	Unpayable/Salaried	7.00
			Jul 09, 20	08:00 A		03:00 P	MDT	8810 - Clerical and Office Employees	Unpayable/Salaried	7.00
	APV		Jul 10, 20	08:00 A		03:33 P	MDT	8810 - Clerical and Office Employees	Standard	7.55
			Jul 15, 20	08:02 A		03:29 P	MDT	8810 - Clerical and Office Employees	Standard	7.45
			Jul 16, 20	08:00 A		03:39 P	MDT	8810 - Clerical and Office Employees	Standard	7.65
			Jul 17, 20	08:00 A		11:40 A	MDT	8810 - Clerical and Office Employees	Standard	3.67
			Jul 17, 20	12:28 P		03:43 P	MDT	8810 - Clerical and Office Employees	Standard	3.25
			Jul 22, 20	08:04 A		11:44 A	MDT	8810 - Clerical and Office Employees	Standard	3.67
			Jul 22, 20	12:34 P		03:30 P	MDT	8810 - Clerical and Office Employees	Standard	2.93
			Jul 23, 20	08:08 A		12:33 P	MDT	8810 - Clerical and Office Employees	Standard	4.42
			Jul 23, 20	01:19 P		03:28 P	MDT	8810 - Clerical and Office Employees	Standard	2.15
			Jul 24, 20	08:00 A		12:36 P	MDT	8810 - Clerical and Office Employees	Standard	4.60
			Jul 24, 20	01:21 P		03:57 P	MDT	8810 - Clerical and Office Employees	Standard	2.60
			Jul 29, 20	07:57 A		01:17 P	MDT	8810 - Clerical and Office Employees	Standard	5.33
			Jul 29, 20	01:58 P		03:44 P	MDT	8810 - Clerical and Office Employees	Standard	1.77
			Jul 30, 20	08:01 A		12:41 P	MDT	8810 - Clerical and Office Employees	Standard	4.67
			Jul 30, 20	01:28 P		03:30 P	MDT	8810 - Clerical and Office Employees	Standard	2.03
	APV		Jul 31, 20	08:00 A		01:22 P	MDT	8810 - Clerical and Office Employees	Standard	5.37
			Jul 31, 20	02:08 P		03:33 P	MDT	8810 - Clerical and Office Employees	Standard	1.42
									Totals:	106.41

Employee: Kelly Williamson - Maintenance

Sig	Apv	Paid	Date	In	Break	Out	TZ	Account Code	Time Class	Hours
			Jul 02, 20	06:30 A		09:20 A	MDT	9403 - Garbage Collecting, Driving	Standard	2.83
			Jul 07, 20	06:41 A		11:01 A	MDT	Misc Maintenance - Needs Notes	Standard	4.33
			Jul 09, 20	07:14 A		11:58 A	MDT	9403 - Garbage Collecting, Driving	Standard	4.73
			Jul 13, 20	07:23 A		10:17 A	MDT	0042 - Landscape and Gargening	Standard	2.90
			Jul 16, 20	06:44 A		08:53 A	MDT	9403 - Garbage Collecting, Driving	Standard	2.15
			Jul 16, 20	09:14 A		10:19 A	MDT	0042 - Landscape and Gargening	Standard	1.08
			Jul 23, 20	06:33 A		10:57 A	MDT	9403 - Garbage Collecting, Driving	Standard	4.40
			Jul 23, 20	11:55 A		01:40 P	MDT	0042 - Landscape and Gargening	Standard	1.75
			Jul 24, 20	04:00 P		06:00 P	MDT	Misc Maintenance - Needs Notes	Standard	2.00
			Jul 29, 20	07:23 A		10:01 A	MDT	9015 - Building Maintenance	Standard	2.63
			Jul 30, 20	06:28 A		08:40 A	MDT	9403 - Garbage Collecting, Driving	Standard	2.20
									Totals:	31.00

Legend: SIG=Signed · APV=Approved · PD=Paid · SP=Split Paid · ARCH=Archived · ALR=Alert

Supervisor Signature *Date*

By signing above I acknowledge and certify that the information contained on this document is true and accurate.

Supervisor Signature *Date*

By signing above I acknowledge and certify that the information contained on this document is true and accurate.

Town of Sedgwick
Record of Proceedings
Virtual Meeting-Zoom
July 13th, 2020

Members Present: Wayne Price, Danny Smith, Peggy Owens, Dale Jones, Teddy Morgan, Bill Boler
Employees Present: Heather Moore, Richard Kehm

Call to Order: The Town Board met in regular session. A quorum was verified, and the meeting was called to order at 6:00 pm by the Mayor Wayne Price

Roll Call

Danny Smith	Here	Teddy Morgan	Here
Peggy Owens	Here	Bill Boler	Here
Dale Jones	Here	Dora Devie	Here

Approval of Agenda

Motion: Approval of Agenda with changes
Dale Jones made a motion to approve the agenda with said changes, Peggy Owens seconded, all in favor; none opposed, motion carried.

Approval of Minutes

- Mark Teddy Morgan as Present

Motion: Approve the minutes
Dora Devie made a motion to approve of the minutes as corrected, Peggy Owens seconded, all in favor; none opposed, motion carried

Bills (Published in Julesburg Advocate)

- Clarification was asked by Teddy Morgan regarding the charges from Legal Counsel, Mericks Waste, Points West Card and Utility Billing Program.

Motion: Bills Roll Call Vote
Peggy Owens made a motion to pay the bills, Danny Smith seconded. (Roll call vote – All Voted for, None Against) motion carried

Public Comments – reminded they will have 3mins.

- **Shirley Salyard**
  - Talked to Richard about the wooden drainage covers, the space is large. This is only an issue for wheelchair wheels, they get stuck in the slates. Also, the excess sand in the road is difficult to wheel through.
    - Richard said he will try to box scrap the excess and haul away, and add plywood over the slats of the drainage covers.

Mayors Report

- Thank you to Richard and Kelly for cleaning up after the last windstorm.
- Trash pick up is being done in record time.

- Nellie (Tiny) White commented that she has concerns that Richards granddaughter was driving the side-by-side with Richard in it with her. (Board was not concerned at this time)

Town Maintenance Report- Richard Kehm

- Continuing mowing parks and grading roads
- Water pump stopped working, he assisted Alan Coyne that late evening.
  - *Alan Coyne commented on the steps taken during the outage, to include calling Ault well, and Fetzer Electric to evaluate the reason the down pump.*
- Removed down tree on McKinstry and repaired sign

Clerk's Office - Heather Moore

- CIRSA Audit has been done along with onsite inspection. Previous year score was 65 & 70 This year score was 80 & 81. There was only a hand full of onside suggested items, Richard has already made the corrections.
- This month the tax rate for Marijuana goes from $5 per transaction to the 5%.
- Letter to the Board came in from Sanquest Family asking if it would be possible to tap into town water.
  - Board discussed this information. At this time due to how far they are out of town, this may not be a good option. Mayor will speak to them, if needed this can be added to the next town meeting.
- Attempted to check on our Park Grant, No word or update at this time.
- Codification advised changes has come in from American Legal, Town Legal Council will review and should have more for you by next meeting.
- At the next meeting, I will add to agenda, that a Mayor Pro-Temp will need to be appointed.
- Held a meeting with Elements Engineering, Richard and Alan Coyne to review some of the information on the Master Plan.

Old Business

- **Harvest Festival**
  - Lions Club, FFA and 4H have all pulled out of Harvest Fest. (This means no demo derby, oyster fry, pig catching or rodeo.)
  - Board discussions about concerns of enforcing social distancing during the harvest festival, and who would be liable if there is an outbreak

Motion:
Danny Smith made a motion to cancel 2020 Harvest Festival, Teddy Morgan seconded, all for; none opposed, motion carried.

New Business

- **Dale Jones**
  - Thank you to Shirley Salyard and Nelli (Tiny) White for helping clean up the Post Office.
  - Has was approached by a resident, saying they are disappointed in him voting for, having the Mayor being the person being in-charge of the Town employees.
    - Dale expressed his support in this. "Employees only need 1 chief. They don't need 7 chiefs. If something is not being handled, then residences are welcome to come to the Board Meetings."

- **Rockin Rikki Food Truck**
  - Asked if they can have a Business license in Town for Rockin Rikki's food truck instead of doing a Venders license each time they are in town.

- Thinking they will be in Town on Wednesday and the Weekends (unless there are races at the track)
- They are insured and health certified by the state
- They would like to work up to having access to an electric plug, so they don't have to use the generator
    - *Kurt Hodel commented asking how sales tax is handled and audits.*
        - *Confirmation was made to explain that sales tax is done through the State Sales Tax Form and then payed to the Town from the State on a monthly basis, Rockin Rikki uses an accountant to calculate and submit all taxes.*
- Expecting to start early to mid-August if approved.

Motion:
Teddy Morgan made a motion to accept the business license for the Rockin Rikki's food truck, Dale Jones seconded; all for, none opposed, motion carried.

- **Element Engineering update and Estimate for Gas to Liquid Chlorine**
    - Alan Coyne commented that yes Gas is dangerous. Liquid is safer to handle. All other Towns and Cities are switching over, its only time before state requires it.
        - Alan did show our estimate to another Engineer and it was confirmed that the price Elements is estimating is with in the reasonable range at $4000 for the engineering of the system and dealing with the state for approval.
        - Changing is also better for our volunteer fire department, maintenance employees.
        - You will expect to see the actual cost to do the change to be around $4000 to $5000.
            - Dora Devie asked to clarify our current water loan information and what the Bank accounts for.
                - Town Clerk explained that the loan was approved by vote, and ordinance. The State told us what we would need to charge residence based on a rate study. As for the Bank accounts, there is a minimum that is required to be deposited each month. This will be added to the next meetings agenda.

Motion:
Teddy Morgan made a motion to accept the Estimate to redesign our Water treatment from Gas Chlorine to Liquid, Dale Jones seconded; all for, none opposed, motion carried.

- **Commissioners PPE request**
    - Asking all Town's that are participating in the Colorado's Cares Act Grant to use $1000 of that money to have PPE for their local Businesses and their Volunteer Fire Departments.
    - Rob Crowder the Emergency Management Manager will do this order for us so we can get bulk rates and he will deliver to the respective Towns.

Motion:
Teddy Morgan made a motion to use $1000 for PPE purchases for the Town Businesses and Fire Department, Dora Devie seconded; all for, none opposed, motion carried.

Meeting Adjourned:

Motion:
At 7:33pm Danny Smith, made a motion to adjourn, Dale Jones seconded, all were in favor, motion carried.

Mayor

Attest: Town Clerk

SEAL

Town of Sedgwick
Vendor List
August 5, 2020

	Vendor	Use Information
1	21st Century	Tractor Repairs, Date of Last Check: 1/09/2020
1	AC-DC Water Works LLC	Our Water ORC
1	Agri-Service	Last used 1/11/2016
1	American Legal Publishing Corp.	Codification Company working on our Code Book, Date of Last Check: 10/15/2019
1	American Water Works Assoc	Annual Membership, they assist in water regulation questions. Last Check: 10/10/2019
1	Ault Well Service	Assist with Water Well repairs, Last Check: 08/05/2020
1	Baby Bear Hugs	They come to us for donations: Last Check: 1/17/2019
1	Better Electric	Assist with Electrical needs: Last Check: 05/06/2020
1	Big Springs Equipment	Repairs to mower or hydrolics: Last Check: 07/09/2020
1	Blochowitz Ditching	Dig and Trenching services: Last Check: 04/09/2020
1	Buettenback Construction	Construction, repairs, remodels, concrete services: Last Check: 11/19/2019
1	carrot top industries	Flag replacements: Last Check: 09/16/2015
1	Carson Ebke	Contracted to climb elevated water tower for inspection: Last Check: 11/12/2019
1	Centennial Ag Supply CO	Pest and weed control supplies: Last Check: 08/14/2017
1	CenturyLink	Town Phone and Fax: Last Check: 08/05/2020
1	CIRSA	Our insurance company: Last Check: 07/09/2020
1	CML	Annual Membership Colorado Municipal League changing laws and rules: Last Check: 11/19/2019
1	coast to coast	Build the Shelter at the Jailhouse Park: Last Check: 10/10/2019
1	Colorado Dep of Revenue	Payroll Taxes: Last Check: 07/29/2020
1	Colorado Department of Labor	Payroll Taxes: Last Check: 07/29/2020
1	Colorado Dept of Public Health & Envmt	Annual Ground water supply fees: Last Check: 08/04/2020
1	Colorado Rural Water	Annual Membership for water rules: Last Check: 02/02/2020
1	Colorado State Treasurer	Workmans Comp for Payroll: Last Check: 07/29/2020
1	Concrete Specialties	Water line and sewer contractor: Last Check: 03/13/2020
1	Consolidated Plumbing	Plumbing repairs: Last Check: 02/02/2020
1	Core & Main	Supplier of our meters and equipment: Last Check: 04/09/2020
1	Cornhusker Glass	Large windows, and Town hall door: Last Check: 07/08/2019
1	Cranmore Fire Protection	Test and inspect fire extinguishers: Last Check: 08/05/2019
1	Creative Marketing Solutions	used to maintain our website: Last Check: 08/15/2018
1	Cunningham Sandblasting & Painting	Water Tank inspections and repairs: Last Check: 09/11/2017
1	D & J Paving	Patch work on Main Ave: Last Check: 06/17/2020
1	Deluxe Buisness Check	Town Check orders and deposit slips: Last Check: 02/24/2020
1	Dickenson Land Surveyors	Survey town limits and assist in maps with zoning overlay: Last Check: 02/02/2020
1	Dollar General	Small office supplies: Last Check: 08/03/2020
1	Dunker's Farm Repair	Repairs to autos, or machinery: Last Check: 10/08/2018
1	Element Engineering, LLC	Our Current Engineering Firm: Last Check: 08/05/2020
1	Endurance Flag CO.	Replace flags: Last Check: 10/10/2019
1	Engineering America Inc.	Inspect the Ground Water Tank: Last Check: 01/08/2018
1	Expert Electric	Electrical Needs: Last Check: 10/08/2018
1	Fetzer Electric	Electrical Needs: Last Check: 08/05/2020
1	Finish line Systems	Water line supplies: Last Check: 04/09/2018
1	Freedom Repair & Maintenance	BackFlower Certified Tester: Last Check: 06/04/2020
1	Great Western Building and Home Center	Building supply, wood, fastners ect.: Last Check: 07/09/2020
1	Heartsmart	AED purchases: Last Check: 10/15/2019
1	Heidi Spitz	Cake for 100th harvest fest celebration: Last Check: 08/27/2018
1	Helena	Pest and weed control supplies: Last Check: 08/05/2020

Town of Sedgwick
Vendor List
August 5, 2020

	Vendor	Use Information
1	Highline Electric Ass'n	Monthly Utilities: Last Check: 08/05/2020
1	Home Depot	Maintenance supply, meterials, tools, ect, : Last Check: 04/27/2018 (Now using Credit Card to pay)
1	HydroLogik	Water Pump Remote access and maintenance: Last Check: 03/03/2020
1	IIMC	Annual Memberhsip for Clerk Training: Last Check: 02/07/2020
1	Ingram Electric	Electrical needs: Last Check: 02/02/2020
1	IRS	Payroll Taxes: Last Check: 07/13/2020
	J & S Contractors	Street Sign purchases: Last Check: 08/05/2019
1	J.P. Cooke Co.	Annual Dog Tags: Last Check: 01/09/2020
1	Jeppson Service	Sprinker install and repairs: Last Check: 06/04/2020
1	Jesse Lerud	Computer contract and repairs: Last Check: 01/17/2019
1	Johnsons Chiropractic	Richards Annual Physical: Last Check: 12/11/2018 (last year done on Credit Card)
1	Journal Office	Large Printer Contract : Last Check: 08/05/2020
1	Julesburg Advocate	Advertise in the travel magazine: Last Check: 10/10/2019
1	Julesburg Family Market	Maintenance supply, meterials, tools, ect, : Last Check: 08/05/2020
1	K&K Welding	Welding and Sign needs: Last Check: 11/09/2015
1	KCI.Net	Boring services for water lines: Last Check: 00/09/2020
1	Kelly, P.C.	Our Legal Councel: Last Check: 08/05/2020
1	Knapp Electric	Electrical Needs: Last Check: 07/09/2020
1	Kuskie Oil	Repairs, vehicles and Tires: Last Check: 06/04/2020
1	Lauer Szabo & Associates	3rd party Budget Auditor: Last Check: 04/09/2020
1	Liittjohann Kauffman & Pederson	Our Accountant: Last Check: 08/05/2020
1	Lucy's Place	Feed Judges if doing at the pole voting: Last Check: 10/16/2017
1	Marick's Waste Disposal	Port-a-poties, recycling, yearly spring clean up, Trash Truck Repairs: Last Check: 06/04/2020
1	Mathew Bender and CO	liqour and Marijuana rule books: Last Check: 04/01/2019
1	Mega Music	Stage for Harvest Festival: Last Check: 08/29/2019
1	Miller Septic Service	Septic Sucking: Last Check: 04/09/2020
1	Missy's Worms	Small Engine Repairs: Last Check: 05/14/2018
1	Municipay, LLC	Supplier of our Credit Card Processing: Last Check: 03/03/2020
1	N E Colorado Health	Water testing: Last Check: 08/05/2020
1	National Notary Association	Notary Supplies: Last Check: 07/10/2017
1	Nebraska Child Support Cent	Payroll : Last Check: 08/03/2020
1	NMPP	Supplier of our Utilities Billing Program, envelopes and Paper Stock for Billing: Last Check: 06/04/2020
	Office Service	Office Supplies: Last Check: 10/08/2018
1	Optimumthreads Threads	Shirts for Harvest 100th: Last Check: 08/15/2018
1	PC Telecom	Internet provider: Last Check: 3/28/2017
1	Pet Waste CO	Doggy Poop Stand, bags ect.: Last Check: 06/12/2017
1	Planet Bounce	Inflatable items for Harvest Fest: Last Check: 06/12/2017
1	Points West Cardmember Services	office supplies and maintenance supplies or online invoice payments.: Last Check: 08/03/2020
1	Points West Community Bank	P.O. Box fees, lockable cash bag: Last Check: 03-26-2020
1	Prairie Mountain Media	Newspaper advertising, posting : Last Check: 04/09/2020
1	Quantana Repair & Remodeling	Remodel, repair, and construction: Last Check: 12/04/2019
1	R Lawn	Park Lawn Spraying services: Last Check: 02/02/2020
1	RD's	Reimburse for Harvest Fest Purchases: Last Check: 07/17/2018
1	Revere Elementary	Donation Requests: Last Check: 03/10/2020
1	Revere High School	Donation Requests: Last Check: 04/11/2019
1	Rocky Mountain Air Solutions	Gas Chlorine Tank supplier and rental: Last Check: 08/05/2020

Town of Sedgwick
Vendor List
August 5, 2020

	Vendor	Use Information
1	S & W Auto Supply	Napa auto parts billing, for vehicle maintenance, and other supplies and tools: Last Check: 08/05/2020
1	Sapp Bros. Petroleum	Propane, Gasoline and deisel supplier: Last Check: 07/09/2020
1	Sedgwick County Post Prom Committee	Donation Requests: Last Check:
	Sedgwick County Hostpial	COVID 19 PPE orders from county: Last Check: 08/05/2020
1	Sedgwick County Sales	Landfill fees: Last Check: 08/05/2020
1	Sedgwick County Well Users	Annual Well Depletiopn Replacement Fees: Last Check: 02/14/2020
1	Sedgwick Garden Supply	Flowers: Last Check: 10/27/2016
1	Sedgwick Jailhouse Museum	Contributions: Last Check: 01/17/2019
1	Sedgwick Lions Club	Harvest Festival Shared Costs for kids games: Last Check: 10/10/2019
1	Sedgwick Volunteer Fire	Misc items last time was their assistance in water line repairs: Last Check: 04/09/2020
1	SGS - Accutest Mountain States, Inc.	State regulated Annual water testing: Last Check: 10/01/2019
1	Spelts Roofing	Roofing Repairs: Last Check: 02/19/2017
1	Sterling Trophy Shop	Plaques: Last Check: 10/10/2019
1	Stoll Sprinkler	Sprinker install and repairs: Last Check: 10/10/2019
1	Town of Julesburg	Masquito Spraying, water & Sewer assistance on repairs: Last Check: 07/09/2020
1	U. S. Post Office	Postage needs: Last Check: 03/23/2020
1	Uline	Sanitation, Janitorial supplies: Last Check: 08/05/2020
1	UNCC (CO811)	fee to be added in a dig notification: Last Check: 08/05/2020
1	UPS	Shipping costs: Last Check: 04/13/2015
1	URS Inc.	Well, meter repairs & Supplies: Last Check: 05/01/2006
1	Usa Blue Book	Water testing supplies: Last Check: 03/03/2020
1	Valley Repair	Welding services: Last Check: 06/04/2020
1	Wal Mart	Office Supplies: Last Check: 08/22/2018
1	Wear Parts Equipment	Blades for the Snow Plow: Last Check: 04/09/2020
1	Work Force	Sewer Line Cleaning and Scoping Services: Last Check: 01/09/2020

Below this line are Vendors I havent used in a long time

2 Adopt a Dog Animal Rescue
2 All that Jazz
2 Alpine Floral
2 American Association of Notaries
2 Amer-Kart
2 Animal Care Equipment and Services
2 Aquarius Engineering
2 Artworks signs & designs
2 AT&T
2 Burgies Variety
2 c&m sales & service
2 City of Sterling
2 City of Wray
2 City of Yuma
2 City Sales Tax
2 CMMO
2 Colorado Analytical
2 colorado choice health plan
2 Colorado Dept of Trans.

Town of Sedgwick
Vendor List
August 5, 2020

	Vendor	Use Information
2	Colorado Division of Water Resources	
2	Colorado Health Foundation	
2	Colorado Water Court Div	
2	Colorado Water Resources	
2	Community Resource Center	
2	Computer Solutions	
2	Crescent Electric	
2	D & L Meat	
2	Dans Greenhouse	
2	Dietze & Davis	
2	Display Sales	
2	Dola	
2	Dollar Tree	
2	Double M. Excavating	
2	Dr Kallsen	
2	Ea Inc.	
2	EAI West Inc.	
2	East Jordan Iron Works	
2	Edward D. Smith Jr.	
2	Eichners Sales & Service	
2	Emsminger Construction	
2	Evergreen Analytical	
2	Excell Service	
2	Farm Plan	
2	Farris Machinery	
2	FEC	
2	Flower Garden	
2	Flowmation Inc.	
2	Fort Morgan Times	
2	Fort Sedgwick Historical Society	
2	foster lumber	
2	FYR-TEK	
2	Gateway Computer Systems	
2	Gerk Distributing	
2	Graff's	
2	Grant Money	
2	Hansons Petroleum	
2	Harland Checks	
2	Hart Intercivic	
2	Haupt Excavating Company	
2	Haxtun Chamber of Commerce	
2	HD Waterworks	
2	High Plains Printing	
2	Highland Products Group LLC	
2	Holyoke Enterprise	
2	Interstate Irrigation	

Town of Sedgwick
Vendor List
August 5, 2020

	Vendor	Use Information
2	J&S Contractors	
2	Jim's Auto & Marine	
2	Julesburg Chamber of Commerce	
2	julesburg Irrigation District	
2	Julesburg Service Center	
2	Kentec	
2	Knode Realty & Auction	
2	KOIS Brothers Equip	
2	Kotch Construcction	
2	Kotch Construction	
2	L & L Services	
2	Lanckriet Lawns	
2	Larry's Tree Service	
2	Liberty Flag & Specialty Co.	
2	Logan County	
2	McAtee Construction Company	
2	Michael Auction Service	
2	Mountain Peak Controls	
2	Mountain Peak Controsl	
2	Mr D's	
2	Municipal Supply Inc.	
2	Municipal Treatment Equipment	
2	Muphy Tractor and Equipment	
2	MV Equipment	
2	Nation Septic Tank Service	
2	National Pen	
2	New Age Electronics	
2	Newco Incorporated	
2	Newman Traffic Signs	
2	Nienhueser Construction	
2	Nova Technologies	
2	Office Service INC.	
2	Office Supplies	
2	Olsson Associates	
2	Phillips County Economic Development	
2	Phillips Drilling & Pump	
2	Potter Septic Service	
2	PT Sports	
2	Quality Irrigation	
2	Qwest	
2	R District	
2	Radio Shack	
2	Rankin Sales & Service	
2	RM Imprints	
2	Royal Printing	
2	Safety & Const Supply	

Town of Sedgwick
Vendor List
August 5, 2020

	Vendor	Use Information
2	Safeware	
2	SafeWay	
2	SCWU	
2	Sears	
2	Sedgwick Antique Inn	
2	Sedgwick Cafe	
2	Sedgwick County Chamber of Commerce	
2	Sedgwick County Clerk	
2	Sedgwick County Clerk Communications Fund	
2	Sedgwick county concrete	
2	Sedgwick County Economic Development	
2	Sedgwick County Hostpial	
2	Sedgwick County Lumber	
2	Sedgwick county Road and Bridge	
2	Sedgwick County Title	
2	Sedgwick County Treasurer	
2	Sherwin-Williams	
2	Smartsign	
2	Smith Hardware	
2	State of Colorado Conservation Trust	
2	Superior Fertilizer	
2	Taits Lock & Safe	
2	Timber Line Electric and Control	
2	Todd's Tire Oil and Glass Service LLC	
2	Town of Ovid	
2	Underwater Repair	
2	United States Welding	
1	Valley Implement	
2	Valley medical clinic	
2	Valley Tire Service	
2	Waste Management of Colorado, Inc.	

Kelly PC
MUNICIPAL LAWYERS
est. 1987

Melinda A. Culley
(303) 298-1601 tel
(303) 298-1627 fax
melinda@kellypc.com

MEMORANDUM

TO: Heather Moore, Town Clerk

FROM: Melinda Culley /s/

DATE: August 5, 2020

RE: Draft Town Code

I reviewed the draft Town Code dated June ___, 2020 and have the following comments.

1. General Comments
   a. Ensure that "Town" and "State" are consistently capitalized throughout the document.

2. Section 10.01: Change title to the "Sedgwick Municipal Code."

3. Section 10.10(B): Add the following language to the beginning of this section, "Unless otherwise provided by State statute, the time....."

4. Section 10.05(B): Add the following definitions to this section:
   a. *Law* denotes applicable federal law, the Constitution and statutes of the State of Colorado, the ordinances of the Town and, when appropriate, any and all rules and regulations which may be promulgated thereunder.
   b. *May* is permissive.
   c. *Ordinance* means a law of the Town; provided that a temporary or special law, administrative action, order or directive may be in the form of a resolution.
   d. *Owner,* applied to a building, land, motorized vehicle, animal or other real or personal property, includes any part owner, joint owner, tenant in common, joint tenant or tenant by the entirety or any other person with a possessory interest in the whole or a part of said building, land, motor vehicle, animal or other real or personal property.

e. *Person* means a natural person, joint venture, joint stock company, partnership, association, club, company, firm, corporation, business, trust, limited liability company or other organization, or the manager, lessee, agent, servant, officer, member or employee of any of them
f. *Shall* and *must* are both mandatory.
g. *Sidewalk* means that portion of a street between the curbline and the adjacent property line, intended for the use of pedestrians.
h. *Street* includes any public way, highway, street, avenue, boulevard, parkway, lane, alley, court, place, square, curb or other public thoroughfare in the Town which has been or may hereafter be dedicated and open to public use, or such other public property so designated by any state law.
i. *Town* means the Town of Sedgwick, Colorado, or the area within the territorial limits of the Town of Sedgwick, Colorado, and such territory outside of the Town over which the Town has jurisdiction or control by virtue of any constitutional or statutory provision.

5. Delete Sections 10.11 to 10.14 and Section 10.16 and replace them with the following new sections:

a. **§ 10.11 Code supersedes prior ordinances.** This Code shall supersede all other municipal codes consisting of compilations of general and permanent ordinances and parts of ordinances passed by the Board of Trustees.
b. **§ 10.12 Adoption of codes by reference.** Codes may be adopted by reference, as provided by state law.
c. **§ 10.13 Repeal of ordinances not contained in Code.** All existing ordinances and portions of ordinances of a general and permanent nature which are inconsistent with any ordinance included in the adoption of this Code are hereby repealed to the extent of any inconsistency therein as of the effective date of the ordinance adopting this Code, except as hereinafter provided.
d. **§ 10.14 Matters not affected by repeal.** The repeal of ordinances and parts of ordinances of a permanent and general nature by Section ____ of this Code shall not affect any offense committed or act done, any penalty or forfeiture incurred or any contract, right or obligation established prior to the time said ordinances and parts of ordinances are repealed.
e. **§ 10.15 Ordinances saved from repeal.** The continuance in effect of temporary and/or special ordinances and parts of ordinances, although omitted from this Code, shall not be affected by such omission therefrom, and the adoption of this Code shall not repeal or amend any such ordinance or part of any such ordinance. Among the ordinances not repealed or amended by the adoption of this Code are ordinances:
    i. Creating, opening, dedicating, vacating or closing specific streets, alleys and other public ways.
    ii. Naming or changing the names of specific streets and other public ways.
    iii. Establishing the grades of specific streets and other public ways.
    iv. Establishing the grades or lines of specific sidewalks.
    v. Authorizing or relating to specific issuances of general obligation bonds.

vi. Creating specific sewer and paving districts and other local improvement districts.
vii. Authorizing the issuance of specific local improvement district bonds.
viii. Making special assessments for local improvement districts and authorizing refunds from specific local improvement district bond proceeds.
ix. Annexing territory to or excluding territory from the Town.
x. Dedicating or accepting any specific plat or subdivision.
xi. Calling or providing for a specific election.
xii. Authorizing specific contracts for purchase of beneficial use of water by the Town.
xiii. Approving or authorizing specific contracts with the State, with other governmental bodies or with others.
xiv. Authorizing a specific lease, sale or purchase of property.
xv. Granting rights-of-way or other rights and privileges to specific railroad companies or other public carriers.
xvi. Granting a specific gas company or other public utility the right or privilege of constructing lines in the streets and alleys or of otherwise using the streets and alleys.
xvii. Granting a franchise to a specific public utility company or establishing rights for or otherwise regulating a specific public utility company.
xviii. Appropriating money.
xix. Levying a temporary tax or fixing a temporary tax rate.
xx. Relating to salaries.
xxi. Amending the Official Zoning Map.

f. **§ 10.16 Changes in previously adopted ordinances.** In compiling and preparing the ordinances of the Town for adoption and revision as part of this Code, certain grammatical changes and other changes were made in one (1) or more of said ordinances. It is the intention of the Board of Trustees that all such changes be adopted as part of this Code as if the ordinances so changed had been previously formally amended to read as such.

6. Add new sections to Tile 1:
   a. **§ ___ Copy of Code on file.** At least one (1) copy of this Code so certified and sealed most recently shall be kept in the office of the Town Clerk at all times, and such Code may be inspected by any interested person at any time during regular office hours, but may not be removed from the Town Clerk's office except upon proper order of a court of law.
   b. **§ ___ Sale of Code books.** Copies of this Code book may be purchased from the Town Clerk upon the payment of a fee to be set by resolution of the Board of Trustees.

7. Delete Section 10.99 and replace it with the following new Chapter 11 (General Penalty):
   a. **§11.01 Violations.** It is a violation of this Code for any person to do any act which is forbidden or declared to be unlawful or to fail to do or perform any act required in this Code.

b. **§ 11.02 General penalty for violation.**

   i. Unless otherwise provided in this Code or by ordinance, whenever in this Code or any other ordinance, resolution or rule of the Town, the doing of any act is required, prohibited or declared to be unlawful or an offense or a misdemeanor, and no definite fine or specific penalty is provided for a violation thereof, any person who shall be convicted of or plead guilty or no contest to a violation of any such provision of this Code or other ordinance, resolution or rule of the Town, whether now in existence or hereinafter enacted, shall be punished by a fine of not more than two thousand six hundred fifty dollars ($2,650.00), as shall be adjusted for inflation annually in accordance with Section 13-10-113, C.R.S, or by imprisonment not exceeding three hundred and sixty-four days or by both such fine and imprisonment, except as hereinafter provided in Section 11.03. In addition, such person shall pay all costs and expenses in the case, including attorney fees. Every day such violation continues shall constitute a separate offense.

   ii. Whenever in this Code or any ordinance of the Town a minimum but not a maximum fine or penalty is imposed, the Court may, in its discretion, fine the offender any sum exceeding the minimum fine or penalty so imposed, but not exceeding the maximum fine set forth in Subsection (___) above.

   iii. The suspension or revocation of any license, permit or other privilege conferred by the Town shall not be regarded as a penalty for the purposes of this Code.

   iv. All penalties in codes adopted by reference in this Code are hereby superceded by this Section.

c. **§ 11.03 Application of penalties to juveniles.** Every person who, at the time of commission of the offense, was at least ten (10) but not yet eighteen (18) years of age, and who is subsequently convicted of or pleads guilty or nolo contendere to a violation of any provision of this Code, shall be punished by a fine of not more than the maximum fine set forth in Section ___ above per violation or count. Any voluntary plea of guilty or nolo contendere to the original charge or to a lesser or substituted charge shall subject the person so pleading to all fines and/or penalties applicable to the original charge. Nothing in this Section shall be construed to prohibit incarceration in an appropriate facility, at the time of charging, of a juvenile violating any section of this Code.

d. **§ 11.03 Penalty for violations of ordinances adopted after adoption of Code.** Any person who violates any provision of any ordinance of a permanent and general nature passed or adopted after adoption of this Code, either before or after it has been inserted in this Code by a supplement, shall, upon conviction thereof, be punishable as provided by Section 11.01 unless another penalty is specifically provided for the violation.

e. **§ 11.04 Interpretation of unlawful acts.** Whenever in this Code any act or omission is made unlawful, it is also unlawful to cause, allow, permit, aid, abet or suffer such unlawful act or omission. Concealing or in any manner aiding in the concealing of any unlawful act or omission is similarly unlawful.

8. Add new Chapter 12 (Inspections) to read as follows
    a. **§ 12.01 Entry.** Whenever necessary to make an inspection to enforce any provision of this Code or any ordinance, or whenever there is probable cause to believe that there exists an ordinance violation in any building or upon any premises within the jurisdiction of the Town, any public inspector of the Town may, upon presentation of proper credentials and upon obtaining permission of the occupant or if unoccupied, the owner, enter such building or premises at all reasonable times to inspect the same or to perform any duty imposed upon him or her by ordinance. In the event the occupant, or if unoccupied, the owner, refuses entry to such building or premises, or the public inspector is unable to obtain permission of such occupant or owner to enter such building or premises, the public inspector is empowered to seek assistance from any court of competent jurisdiction in obtaining such entry.
    b. **§ 12.02 Authority to enter premises under emergency.** Law enforcement officers certified with the State, members of the Fire Department, other fire departments operating under a mutual assistance agreement or automatic aid agreement with the Town, certified emergency medical technicians and paramedics during the course of employment with a governmental agency are hereby granted the authority to enter private residences within the Town without invitation from the occupant of the residence at any time such person has reasonable grounds to believe a medical emergency is in progress within the subject premises and the occupant of such premises is incapable of consenting to the entry because of such medical emergency.

9. Section 30.01: Delete "House Bill 06-1175, 25-14-207 part 2" and replace it with "C.R.S. Sec. 25-14-207, as amended from time to time."
    a. Question for Town: Does the Town still want to allow people to smoke within 15 feet of all buildings in the Town? Currently, State law prohibits smoking within 25 feet of a building although municipalities who adopted ordinances changing that distance prior to 2019 are allowed to keep their ordinances.

10. Section 30.02: Revise subsection (A) to read as follows "All ordinances adopted and published by "title only" shall be posted at Town Hall and on the Town's website." Delete subsection (E) as the Town has adopted a new policy regarding when an item can be placed on the agenda.

11. Section 30.15: In subsection (A) delete "Title #31 of the state's Municipal Election Code" and replace it with "applicable State statute." In subsection (B), delete "or C.R.S. Article #31 of 2002" and replace it with "applicable State statute."

12. Section 30.16: In subsection (A), delete "C.R.S. Article 3140-306 of 2002" and "Revised Municipal Election Codes of the state" and replace both references with "applicable State statute." In subsection (B), delete the two references to "Article #31" and replace it with "applicable State statute."

13. Section 30.17: Delete the two references to "Article #31" and replace with "applicable State statute." Replace "city" with "Town."

14. Section 30.18: Delete "Article #31 of the Revised Municipal Election Code of the state" and replace with "the Colorado Municipal Election Code of 1965, as amended from time to time."

15. Section 30.19: Question for the Town. Did the voters approve the elimination of term limits?

16. Chapter 31: Need to add the provisions in Ordinance 5-2020, "Roles and Responsibilities of the Board of Trustees" to this Chapter.

17. Section 31.02: Revise the third line to read as follows: "following officers: Town Clerk, Town Treasurer, Town Attorney,…." In the last sentence, replace "one week" with "thirty days."

18. Section 31.03: Insert the following at the end of this section "in accordance with applicable State statute."

19. Section 31.04: Delete this section because it has been replaced by Ordinance 5-2020.

20. Delete Sections 31.06 and 31.07 and replace them with the following:
    a. **§ 31.06. Acting Mayor.** In the event of the absence or disability of both the Mayor and the Mayor Pro Tem, the Trustees may designate another Trustee to serve as acting Mayor during such absence or disability.
    b. **§ 31.07 Town Treasurer Duties.** The Town Treasurer shall perform the following duties:
        i. The Town Treasurer shall receive all monies belonging to the Town and give receipts therefor.
        ii. The Town Treasurer shall keep his or her books and accounts in such manner as may be prescribed by the Board of Trustees.
        iii. The Town Treasurer shall keep a separate account of each fund or appropriation and the debts and credits belonging thereto.
        iv. Annually, the Town Treasurer shall make out a full and detailed account of all receipts and expenditures of the Town and shall cause such account to be published or posted in accordance with the requirements of Section 31-20-304, C.R.S.
        v. The Town Treasurer shall prepare the Town's annual budget and oversee the Town's annual audit.
        vi. The Town Treasurer shall perform all other duties, keep all records and make all reports that are required by other provisions of this Code or by state law.
    c. **§ 31.08. Town Clerk Duties.** The Town Clerk shall perform the following duties:

i. Be the Town Clerk of the Board of Trustees, attend all meetings of the Board of Trustees and keep a permanent record of its proceedings.
ii. Be the custodian of all of the Town's records; such records shall be open at all reasonable times for inspection by electors of the Town.
iii. Certify by his or her signature all ordinances and resolutions enacted or passed by the Board of Trustees.
iv. Provide and maintain in his or her office a supply of forms for all petitions required to be filed for any purpose provided by the Board of Trustees.
v. Countersign all warrants drawn on the Town Treasury.
vi. Be custodian of all bonds of all officers or employees of the Town.
vii. Be the designated official of all municipal elections.
viii. Be the designated official for all municipal liquor licensing.
ix. Perform all the duties of the Municipal Court Clerk.
x. Perform such other duties as may be prescribed for him or her by law or by the Board of Trustees.

d. **§ 31.09. Town Clerk Pro Tem.** The Board of Trustees, after each biennial election in accordance with state statute, may appoint some qualified person as Town Clerk Pro Tem who, in the absence of the Town Clerk or the Town Clerk's inability to act, shall perform the duties of the Town Clerk.

e. Section 31.08: Renumber and delete subsection (B).

f. Section 31.09. Does the Town still appoint a Town Marshal? If no then this section should be deleted.

g. Sections 31.25 to 31.31: Delete all of these sections as the County Health Department fulfills these duties for the Town.

h. Section 31.32: Delete this section as it's already addressed elsewhere in the Code.

21. In the section entitled "Board of Trustees" add the following new sections:

a. **§ ____- Structure of government.** The corporate authority of the Town is by state law vested in a Board of Trustees, consisting of one (1) Mayor and six (6) Trustees, who shall be registered electors residing within the limits of the Town. Members of the Board of Trustees are elected for four-year terms. The Board of Trustees is given the power to appoint such other officers as it may deem necessary for the good government of the Town, prescribe their duties and fix their compensation.

b. **§ ____ Board of Trustees.** The Board of Trustees shall constitute the legislative body of the Town, shall have the power and authority, except as otherwise provided by statute, to exercise all power conferred upon or possessed by the Town, and shall have the power and authority to adopt such laws, ordinances and resolutions as it shall deem proper in the exercise thereof.

22. Sec. 31.45: Revise this section to read as follows:

a. The Board of Trustees shall hold regular meetings on the first Monday of each and every month at 6:00 p.m.; provided, however, that when the day fixed for any regular meeting of the Board of Trustees falls upon a day designated by law as a legal or national holiday, such meeting shall be held at the same hour at the next succeeding Monday, not a holiday. All regular meetings of the Board of Trustees

will be held in the Sedgwick Town Hall unless the Board of Trustees designates a different place for such meeting.

23. Sections 31.47 and 31.48 and replace them with the following:
    a. **Sec. ___ Order of Business for Meetings.** At the hour appointed for the meeting, the members shall be called to order by the presiding officer. The clerk shall then call the roll, note the absentees and determine whether a quorum is present, and, if there is a quorum, the board shall proceed to business in the manner set forth in the agenda approved by the board. The order of business may be changed or suspended during any meeting by a majority vote of the members present.

24. Chapter 50, Water: Town staff should review to ensure these meets current practices or whether updates are required to this section. For example, Section 50.06(A) allows the use of one service line to serve more than one premises. Do you want to allow that?

25. Revise Section 50.03 entitled "Fire Hydrants" to read as follows: It shall be unlawful for any person, absent the prior authorization of the Water Superintendent or his or her designee, to connect to any town hydrant.

26. Delete the Section 50.07 and replace it with the following:
    a. § ___ Connection Specifications.
        i. All connections or taps shall be made in conformance with the specifications as may be promulgated by the Board of Trustees and shall be made under the supervision of the building inspector, or other designee of the Board of Trustees.

        ii. After such tap or connection is made and accepted, the Town shall be the owner of and shall maintain the line from the water main to the meter, and the applicant shall own and maintain the line from the meter to the premises.

27. Delete Section 50.08 and replace it with the following:

    a. § _____ **Deposits.** A refundable deposit, payable upon application for water service, is required as a condition of providing water service to any customer. The required deposit shall be in an amount determined by the Board of Trustees from time to time by resolution. No interest shall accrue to the customer on such deposit and the deposit shall not prevent shut-off for nonpayment pursuant to the provisions in this chapter. Upon disconnection of water service or closure of the customer's account, the customer may request the deposited funds be applied to unpaid bills, late fees and interest owed on the account, or, if no amount is outstanding on the account at the time of disconnection or account closure, the deposit will be refunded in full to the customer.

28. Delete Section 50.10 and replace it with the following:

    a. § _____. Financial Responsibility.

i. Owners of property shall be held financially responsible for water used on their premises. Such liability shall be joint and several with that of the customer and shall not relieve the customer from his or her obligation of payment for services when the customer is not the owner.

ii. All unpaid water accounts shall be a lien against the property to which water service is provided when certified by the Town Clerk to the County Treasurer in accordance with state law. Such lien shall be prior and superior to all other liens, claims, titles and encumbrances, whether or not prior in time, except liens for general property taxes. The Town may enforce and foreclose the lien against the property, or the personal liability of the owner and customer, or both.

b. Delete Section 50.11 and replace it with the following:

i. **§ ___. Interruption of services—No damages.** The Town shall have the right at any time without notice to shut off the water in the Town mains, or any of them, for the purpose of making repairs, connections, extensions or for other useful or necessary purposes, including the right to shut off water for a breach or violation of any provision of this part. No water user or property owner shall be entitled to any damages or to have any portion of payment refunded for any interruption of water supply however the same may be occasioned. Neither the Town nor any of its officers, employees or agents shall be liable to any person or entity, including, but not limited to, any consumer of water or any beneficiary of water, for any interruption of water supply.

29. Add the following new sections to Chapter 50:

a. **§ ___. No damages for failure to supply.** Neither the Town, nor any officer, employee or agent of the Town, shall be liable to any person or entity, including but not limited to any consumer of water or any beneficiary of water, by reason of provision of such water or the failure of such supply by the Town, or accident to the water system, or any damage approximate, consequential or remote by reason of the water system or its components.

b. § _____. Water service restrictions.

i. In case of water shortage, scarcity or emergency, the Board of Trustees shall have the power to establish by ordinance or resolution any restrictions deemed necessary upon the use of water for nondomestic purposes, including but not limited to irrigation.

ii. In case of an emergency water shortage or scarcity requiring immediate action as determined by the Water Superintendent, the Water Superintendent shall have the power to establish by executive order any restrictions deemed necessary upon the use of water for nondomestic purposes, including but not limited to irrigation. No such order shall be continued or renewed for a period in excess of fourteen days except by ordinance adopted by the Board of Trustees.

c. **§____. Waste of water prohibited.**

i. Wasting of water is prohibited and all consumers shall prevent unnecessary waste of water and keep all water outlets closed when not in actual use. Hose bibs, hydrants, toilets, urinals, bathtubs and other openings must not be left running for any purpose other than the use for which they were intended.

ii. Any consumer, user or other person violating any provision of this section or of any resolution of the Board of Trustees adopted pursuant to Section ___ shall be guilty of a municipal offense and shall be punished by a fine but not imprisonment. The amount of such fine shall be determined by the Municipal Court. Upon a second and each subsequent conviction for such an offense, and in addition to such fine, the Town may discontinue water service to the property served, or the Town may install a flow restriction device upon the service line to the property served to limit water service to that necessary for health and sanitary purposes only. No such discontinuance

iii. **§ ___. - Unlawful connection; tampering.**

1. It is unlawful for any person to tap or connect to any mains or hydrants or any portion of the water works of the Town without lawful authority.
2. It is unlawful for any person to tamper with any meter, or to install or use any bypass or other device whereby water may be drawn from a service pipe without being registered by the meter.

iv. **§ ___. Right of inspection.** The Town, shall have the right at all reasonable hours, to have full and free access to all parts of premises and buildings where water is delivered or consumed, to examine the water pipes and fixtures, to examine whether there is any unnecessary waste of water, and as to the use made of the water, and upon demand, the owner, lessee, or occupant shall be required to fix all leaky pipes or faucets on the property to the satisfaction of the public works director.

d. Section 50.26(A): In the second line, replace the colon with a semi-colon.

e. Delete Section 50.45 as that is a resolution that does not need to be codified.

f. Section 50.99: Revise (A) to refer to the Section 11.02 of this Code. Delete (B) and (C).

30. Section 51.01, revise the following definitions:
    a. Customer: replace "sendees" with "services"
    b. Non-resident: delete the word "city."
    c. Resident: delete the word "city."

31. Section 51.99: Revise (A) to refer to the Section 11.02 of this Code.

32. Sections 52.01: Delete and replace with the following:

a. §_____ Use of public sewers required.

i. Every occupied structure located within the Town shall be connected to the public sanitary sewer system unless hereinafter excepted. It shall be unlawful for any person to deposit or allow to be deposited in any unsanitary manner on private or public property within the Town or any area under jurisdiction of the Town, any animal waste, garbage, excrement, manure or other objectionable waste or to allow the discharge of any such material in any water or waterway, except where suitable treatment has been provided as required by this Code.

ii. No person shall make any connection to the public sanitary sewer system, use, alter, disturb, uncover or make any entry into the public sanitary sewer system without consent of the Water Superintendent.

iii. Where a public sanitary sewer system is not available, either because of distance from any sanitary sewer mains or where terrain makes it impractical or impossible to connect to the sanitary sewer system, private sewage disposal systems may be allowed upon obtaining a permit from the Town. A private sewage disposal permit application shall be filed with the Town; such permit shall be a duplicate copy of the permit application filed with the appropriate State or County agency with jurisdiction over such systems. The permit fee shall be as adopted and amended from time to time by the Board of Trustees. The permit shall not become effective until the installation is completed and has been inspected by the State or County agency and the proper Town administrative authority.

1. When a public sanitary sewer system becomes available to the property or the property is able to connect to the sanitary sewer system main, which is within one hundred and fifty (150) feet of the property, then the building service line shall be connected to such sewer system within one hundred eighty (180) days and the private sewage disposal system shall be cleaned, inspected and filled with material approved by the Town.

iv. All costs and expenses incident to the installation and connection of the building service line and the service line connection to the sanitary sewer main shall be borne by the property owner. The property owner shall be responsible for any loss or damage that may be occasioned by the installation and connection of the building service line to the sewer main.

b. § _____. - Workmanship and materials.

i. Old and previously used service lines may not be used in connection with new buildings, except if they have been inspected and tested and approved by the Water Superintendent.

ii. The size, slope alignment, materials of construction of a building service line and methods to be used for excavating, placing the pipe, jointing, testing, backfilling the trench, shall all conform to the requirements of the Uniform Building Code, the Uniform Plumbing Code and any other applicable rules or regulations of the Town.

iii. No person shall make connection of roof downspouts, exterior foundation drains or any other sources of surface runoff or groundwater to the sanitary sewer system.

iv. No building service line connected to the sanitary sewer system shall be used until a Certificate of Occupancy has been issued for the building and the service line has been inspected by the Town. Subsequent to such inspection and approval, a monthly user fee shall be due and payable until the service line is subsequently disconnected from the Town sanitary sewer system.

c. § _____. - Unlawful discharge.

i. It shall be unlawful to discharge into the sanitary sewer system any of the following:

1. Stormwater, surface water, groundwater, roof runoff, subsurface drainage, uncontaminated cooling water, unpolluted industrial water or any other water or material inappropriate to the sanitary sewer system; provided, however, the Water Superintendent may grant a written exception to this subsection for the discharge of groundwater into the sanitary sewer system, subject to whatever conditions or requirements the Water Superintendent may require, if the Water Superintendent finds that such discharge is necessary or desirable for the protection of the public health, safety and welfare.

2. Any gasoline, benzine, naphtha, fuel oil or other flammable or explosive liquid, solid or gas.

3. Any waters or wastes containing toxic or poisonous soils, liquids or gases in sufficient quantity, either singly or by interaction with other wastes, to injure or interfere with any sewage treatment process, institute a hazard to humans or animals, create a public nuisance, or create any hazard in the receiving waters of the sewage treatment plant, including but not limited to cyanides in excess of two mg/1 as CN in the wastes discharged to the public sewer.

4. Any waters or wastes having a pH lower than 5.5 or having any other corrosive property capable of causing damage or hazard to structures, equipment and personnel of the sewage works.

5. Solid or viscous substances in quantities or of such size capable of causing obstruction to the flow in sewers, or other interference with the proper operation of the sewage works, such as, but not limited to, ashes, cinders, sand, mud, straw, shavings, metal, glass, rags, feathers, manure, hair and fleshings, entrails, and paper dishes, cups, milk containers, etc., either whole or ground by garbage grinders.

ii. No person shall discharge or cause to be discharged the following described substances, materials, waters or wastes if it appears likely, in the opinion of the Water Superintendent, that such wastes can harm either the sewers, sewage treatment process or equipment, have an adverse effect on

the receiving stream, or can otherwise endanger life, limb, public property, or constitute a nuisance. In forming his or her opinion as to the acceptability of these wastes, the Water Superintendent will give consideration to such factors as the quantities of subject wastes in relation to flows and velocities in the sewers, materials of construction of the sewers, nature of the sewage treatment process, capacity of the sewage treatment plant, degree of treatability of wastes in the sewage treatment plant, and other pertinent factors. The substances prohibited are:

1. Any liquid or vapor having a temperature higher than one hundred fifty degrees (150°) Fahrenheit (65° Centigrade);
2. Any water or waste containing fats, wax, grease or oils, whether emulsified or not, in excess of one hundred mg/1 or containing substances which may solidify or become viscous at temperatures between thirty-two degrees (32°) and one hundred fifty degrees (150°) Fahrenheit (0° and 65° Centigrade);
3. Any garbage that has not been properly shredded; the installation and operation of any garbage grinder equipped with a motor of three-fourths horsepower (0.76hp metric) or greater shall be subject to the review and approval of the administrative authority;
4. Any waters or wastes containing strong acid, iron pickling wastes or concentrated plating solutions, whether neutralized or not;
5. Any waters or wastes containing iron, chromium, copper, zinc and similar objectionable or toxic substances, or wastes exerting an excessive chlorine requirement, to such degree that any such material received in the composite sewage at the sewage treatment works exceeds the limits established by the administrative authority for such materials;
6. Any waters or wastes containing phenols or other taste- or odor-producing substances, in such concentrations necessary, after treatment of the composite sewage, to meet the requirements of the state, federal or other public agencies having jurisdiction for such discharge to the receiving waters;
7. Any radioactive wastes or isotopes of such half-life or concentration as may exceed limits established by the administrative authority in compliance with applicable state or federal regulations;
8. Any waters or wastes having a pH in excess of 9.0.