
Town of Sedgwick

Meeting Agenda

Monday, March 9th, 2020, 6:00PM

Public Comments Information

If you wish to address the Board of Trustees, there is a "Comment from the Public" scheduled time please sign up at the beginning of the meeting. After you are recognized, please stand up, state your name, then address the Board. Your comments will be limited to three (3) minutes. The Board may **not** respond to your comments this evening, rather they may take your comments and suggestions under advisement. **Comments on Agenda items will be allowed following the presentation or Board deliberation. Your comments will be limited to three (3) minutes and are allowed to only speak once on any motion or agenda item.**

- I. Call to Order
- II. Pledge Allegiance
- III. Approve Agenda
- IV. Approve of Minutes from last Meeting(s)
- V. Approve of Bills
- VI. Comments from the public
- VII. Monthly Reports
 - o Maintenance – Richard Kehm
 - o Clerk's Office – Heather Moore
- VIII. Old Business
- IX. New Business
 - o Julesburg Advocate – Explorer Magazine
 - o Spring Clean-up dates
 - o Sedgwick County Economic Development Invitation
 - o Revere School District Donation Request
 - o Resolution 20-2
 - i. Deposit amounts for new utility customers
 - o Sewer Rates
 - o Donation to Fire Department (Tabled till next month)
- X. Executive Session (If needed)
- XI. Call to Adjourn

**Town of Sedgwick
Record of Proceedings
February 10th, 2020**

Members Present: Jeanie Tarver, Peggy Owens, Dale Jones, Danny Smith, Gena Kinoshita and Troy Kinoshita
Employees Present: Heather Moore

Call to Order: The Town Board met in regular session. A quorum was verified, and the meeting was called to order at 6:00 pm by the Mayor Pro-Temp, Jeanie Tarver.

Roll Call

Gena Kinoshita	Here	Troy Kinoshita	Here
Peggy Owens	Here	Danny Smith	Here
Jeanie Tarver	Here as Mayor Pro-Temp	Dale Jones	Here

Approval of Agenda

Motion: Approval of Agenda

Peggy Owens made a motion to approve the Agenda with two corrections, Gena Kinoshita seconded, all in favor; none opposed, motion carried.

Approval of Minutes

- Two changes on the January 13th, 2020 minutes.

Motion: Approve the minutes

Danny Smith made a motion to approve the Agenda with two corrections, Peggy Owens seconded, all in favor; none opposed, motion carried.

Bills (To Be Published in Julesburg Advocate)

- All looks good

Motion: Bills Roll Call Vote

Peggy Owens made a motion to pay the bills, Gena Kinoshita seconded. (Roll call vote – All Voted for, None Against) motion carried

Public Comments – reminded they will have 3mins.

- Paul Bryant
 - Requesting that the Board wave the Special Permit Fee for the Sedgwick Fair Board Fundraiser for a non-profit organization.

Motion:

Peggy Owens made a motion to accept the application and waive the \$50 Special Permit Fee for the Sedgwick Fair Board Fundraiser, Dale Smith seconded, all in favor; none opposed, motion carried.

- Bill Boler
 - Spoke with Polly Olson and will be setting up a time to offer Free CPR/AED Training at the Lions Club the date is still being decided. If you do want a card it will be a \$5 fee and a book will be offered at an additional fee.

Town Maintenance Report–

- (Given in Richards absence by Heather Moore)
 - Been spending a great deal helping with the water main break
 - Been going out every Monday to use a basket and fish out the wipes.
 - Received two estimates to upgrade the electrical panel at the lift station
 - Better Electric was \$5600, and D&J Electric was \$5925
 - Better Electric did offer the best price, and we have a good relationship with them already on the lift station.

Motion:

Gena Kinoshita made a motion to accept the Bid from Better Electric, Dale Smith seconded. (Roll call vote – All Voted for, None Against) motion carried

- Repairs have been done on the Trash Truck for \$1200
- Not sure if the ladder at the lift station has been ordered yet.

Clerk's Office - Heather Moore

- We are now able to accept credit cards; this is an in-office option and on our website with a convenience fee of \$1.50 up to \$56 and 2.65% on anything over \$56.
 - Still working on integration of the utility billing to show a balance when they enter their account.
 - And E-Check is available online at a lower convenience charge of only \$1.50
- We finally heard from DOLA, we did get our Grant to get our master plan going. As soon as we get the contract from DOLA Elements Engineering can start
- Election work has continued
- Working on a new Grant packet for the Park Playground design
- Review and receiving of the Marijuana Applications.

Old Business

- **Write off Uncollectable Bills over 3 years old and increase the Deposit for new Utility Applicants.**
 - These were items that the auditor company suggested we cleaned up. Because the debt was created over 3 years ago, and they are no longer in the area, and the properties have changed hands. And we have no way of collecting them. Consulted Legal council and it was confirmed the age of them and the fact the properties have changed hands it is not legal to attempt to force a new owner to pay on an old owners' debt
 - \$15,118.59 is the total in the system.
 - Would like to increase the Utility deposit to \$100, which will at least cover one month of regular service.

Motion:

Gena Kinoshita made a motion to write off the uncollectable utility debt that is over 3 years old, Danny Smith Seconded (Roll call vote – All Voted for, None Against) motion carried

Motion:

Peggy Owens made a motion to raise the utility deposit from \$50 to \$100, Gena Kinoshita Seconded – (Roll call vote – Four in Favor, One Opposed) motion carried

New Business

- **Jean Gonnell**
 - Wanted to express her view of the importance of how being neutral while viewing the Marijuana Applications was.
 - All applicants just wish to be treated fairly and equally.
- **Fair Board Special Events Application**
 - Fundraiser will be held the Saturday February 15th.
(*Motion was made during comments from the public to accept and wave the fee*)
- **Lions Club Reverse Raffle Special Events Application**
 - This annual event will be held March 21st.

Motion:

Gena Kinoshita made a motion to accept the special permits applications for the Lions Club, Peggy Owens – all in favor; none opposed, motion carried.

- **Rural Philanthropy Days Donation Request**
 - This was the event that gave us the \$5000 Jailhouse Park Donation.

Motion:

Peggy Owens made a motion to Donate \$250 to the Rural Philanthropy Days, Dale Jones seconded. – Three in favor and One opposed - motion carried.

- **Action on Marijuana Applications Received**
 - Troy Kinoshita spoke first about the applications individually. Had expressed that he spent many hours with the applications and our ordinances for reference.
 - Application #1- showed to have all the required information with additional items in support of their application, was nice and diagrams were clear.
 - Application #3 – Was good as well, showed to have all the required information.
 - Application #2 – Was difficult to read the diagrams, has concerns with the application in reference with Ordinance 10-2019 section 9,G Feels this applicant has large amounts of funds coming from current dispensary, and CMMO. Owner of the current Dispensary also owns CMMO. CMMO is the Leasee and this will have a direct financial interest. The financials do not match on all documents received. Additionally, Ordinance 2-2016 Section 8.g.2, States the need for a Safe, (which is clearly marked in the diagrams on Applications 1 & 3). At this time, there is just too many items that make Application #2 to be unaccepted under our Ordinances.
 - Each Board member spoke about their time spent reviewing the application.
 - Gena Kinoshita expressed that here. Direct door access with neighboring business which expresses shared premises, which is not allowed. And the Parking plan shows the parking in the rear of the building, our ally ways are not meant for regular traffic which borders residential areas with children. Also, how will people get around to the front of the building.
 - Peggy Owens spoke next, she was concerned about the references that came back on Application #2 & #3, she agreed with Troy's Review, and Gena's concern of the traffic in our alley ways. Application #2 has no ADA access.

- Danny Smith shared the same concerns as previous board members. His additional concern is that the building that Application #2 is a mobile structure. Which is in ordinance 02-2016.
 - Dale Jones was concerned about the financial information on Application #2.
 - Jeanie Tarver shared the concerns as well on Application #2, with additional concern of the Articles of Corporation was missing, others expressed the Certificate of Good Standing was sufficient.
- Jean Gonnell Spoke in response for Applicant #2. Expressed that most of the items expressed would be easy to remedy. She does not agree with the determination with the financial interest concerns on Application #2.
- There were some additional responses and discussion from the board on whether the applications received are eligible, based on our Ordinance's, to obtain a local license. It was decided that Applications #1 & #3 are acceptable based on our Ordinances with the information submitted. It was decided that Application #2 does not meet the standards based on our Ordinances, this was unanimously agreed on.

Motion:

Peggy Owens made a motion to accept Applications #1 & #3 as complete and Application #2 is not accepted, Troy Kinoshita Seconded, with adding that Not accepting Application #2 was determined under ordinance 10-2019, Section 9, 7g. – (Roll call vote – All Voted for, None Against) motion carried

Motion:

Peggy Owens made a motion to issue Licenses to Applications #1, Peak Dispensary located at 140 Railroad Ave, Dale Jones Seconded. – (Roll call vote – All Voted for, None Against) motion carried

Motion:

Peggy Owens made a motion to issue Licenses to Applications #3, High Plainz Strains located at 114 1st Street, Danny Smith Seconded. – (Roll call vote – All Voted for, None Against) motion carried

- **Liquor Store Sale and Transfer of ownership.**

- After a corporate meeting of RD's LLC, the Sale of the Liquor Store was voted on by the Members, and the offer from Mark Ault and Peter Walters was accepted.
 - Legal counsel for Mike Kollarits said he was not in agreement of the sale, as a non-member shareholder.

Motion:

Peggy Owens made a motion to issue accept the Liquor Store Sale and new License issued to Mark Ault and Peter Walters, Danny Smith Seconded. – (Roll call vote –two Obtained, three Voted For, None Against) motion carried

- **Ordinance 04-2020 – Occupational Tax on Manufactured Marijuana Products.**

- This will go to the voter at the April Election of 2020.
- The State only allows an Occupation Tax as a per transaction fee, it will not allow a percentage. Per direction of the board the scale and language are in this Ordinance.

Motion:

Danny Smith made a motion adopt Ordinance 04-2019 for April 2020 Election Vote, Peggy Owens Seconded. – (Roll call vote – All Voted for, None Against) motion carried

- **Town Clerk**

- Request by Heather Moore that the Town Clerk position move to full time. Town Hall hours will stay the same, but Town Clerk days will be Monday through Friday.

Motion:

Gena Kinoshita made a motion to change the Town Clerk position to full time, Dale Jones Seconded. – (Roll call vote – All Voted for, None Against) motion carried

- Request by Heather Moore that the Town Clerk be added to the Town Bank Accounts. As a Town Clerk, the position has the added title and responsibility of Treasurer. But when it comes to requesting information from the bank or trying to find a second signature on a check currently this hold a problem. The bank only speaks to and allows the individuals that are on the account access and information. Other Towns due have the Clerk on the Bank Accounts, this was verified.

Motion:

Danny Smith made a motion to add the Town Clerk on the Bank Accounts as an authorized signer, Dale Jones Seconded. – (Roll call vote – All Voted for, None Against) motion carried

- **Closing statement from Danny Smith, would like to put a big Thank You in the newspaper, and maybe consider doing a donation.**

- All agreed this is an excellent idea to do a newspaper add.
- Will add to the agenda for next meeting in regard to the Donation.

Meeting Adjourned:

Motion:

At 7:32 PM, Gena Kinoshita made a motion to adjourn, Danny Smith seconded, all were in favor, motion carried.

Mayor

Attest: Town Clerk

SEAL

10:29 AM
 03/05/20
 Accrual Basis

**Town of Sedgwick
 Trial Balance
 As of February 29, 2020**

	Feb 29, 20	
	Debit	Credit
1010 · Audit Adjustment Cash	0.00	
1021 · Cash on Hand	220.89	
1022 · First National Bank Checking	379,622.23	
1029 · Savings:1030 · First National	0.00	
1029 · Savings:1030 · First National:1031 · 9240	26,582.69	
1029 · Savings:1030 · First National:1032 · 8591	0.00	
1029 · Savings:1034 · Cash in Savings - Lottery	2,624.20	
1029 · Savings:1040 · First National Bank:1041 · Water CIP Account	223,693.17	
1029 · Savings:1040 · First National Bank:1042 · Sewer CIP Account	199,636.41	
1029 · Savings:1040 · First National Bank:1043 · Water Surcharge Account	129,713.96	
1029 · Savings:1050 · Equitable Savings	0.00	
1029 · Savings:1050 · Equitable Savings:1051 · 05-4505160	38,481.41	
1029 · Savings:1050 · Equitable Savings:1052 · 05-3908830	0.00	
1029 · Savings:1050 · Equitable Savings:1053 · 05-3908944	0.00	
1029 · Savings:1050 · Equitable Savings:1054 · 05-7056030	801.20	
1029 · Savings:1050 · Equitable Savings:1055 · 05-3910008	0.00	
1029 · Savings:1050 · Equitable Savings:1056 · 05-7056048	1,115.57	
1029 · Savings:1050 · Equitable Savings:1057 · 05-3910075	0.00	
1029 · Savings:1050 · Equitable Savings:1058 · 05-7060960	2,832.83	
1029 · Savings:1050 · Equitable Savings:1060 · 057062763	2,706.61	
1029 · Savings:1050 · Equitable Savings:1061 · Harvest Festival	6,423.92	
1081 · Cash - County Treasurer	211.35	
1091 · Cash County Treasurer-R & B	0.00	
1092 · Cash with Cnty Treas-Util	0.00	
1095 · DOLA Draw Down	0.00	
TOTAL	1,014,666.44	0.00

Town of Sedgwick
Profit & Loss
February 2020

	<u>Feb 20</u>
Ordinary Income/Expense	
Income	29,288.34
Expense	
6002 · County Treasurer's Fees	2.62
6032 · Office Expense - GG	1,634.82
6042 · Professional Services - GG	8,803.50
6062 · Supplies and Maintenance - GG	189.12
6072 · Telephone - GG	327.20
6092 · Miscellaneous - GG	250.00
6102 · Utilities - TH - GG	586.54
6142 · Street Lighting	523.56
6162 · Street Maintenance	1,235.48
6232 · Pest and Weed Control	2,994.89
7033 · Office Expense - Water	225.23
7063 · Supplies & Maintenance - Water	1,793.59
7073 · Utilities - Water	664.98
7093 · Miscellaneous - Water	3,459.06
7163 · Supplies and Maintenance - Sewe	635.30
7173 · Utilities - Sewer	142.75
7346 · Landfill - Trash	335.02
7800 · Salaries Clearing	
7809 · Salary-Richard M Kehm	4,268.40
7814 · Salary - Beth Ritter	1,848.47
7815 · Salary-Heather Moore	2,098.30
7816 · Salary-Michael Coty	388.06
Total 7800 · Salaries Clearing	<u>8,603.23</u>
7990 · Supplies and Maint. - Clearing	477.30
7994 · Utilities - Clearing	310.59
7995 · Payroll Taxes - Clearing	402.28
Total Expense	<u>33,597.06</u>
Net Ordinary Income	<u>-4,308.72</u>
Net Income	<u><u>-4,308.72</u></u>

10:36 AM
03/05/20

Town of Sedgwick
Check Detail
February 11 through March 10, 2020

Num	Name	Memo	Account	Paid Amount
	IRS	Auto Withdraw	1022 · First National Ban...	
		Auto Withdraw	7995 · Payroll Taxes - Clea...	-1,835.44
TOTAL				-1,835.44
Auto	Deluxe Buisness Check	Checks and Deposit Stamp	1022 · First National Ban...	
		Checks and Deposit Stamp	6032 · Office Expense - GG	-471.24
TOTAL				-471.24
11759	Michael Coty		1022 · First National Ban...	
		Garnishment	7816 · Salary-Michael Coty	-165.72
		Medicare	7995 · Payroll Taxes - Clea...	
		Social Security	7995 · Payroll Taxes - Clea...	
TOTAL				-53.57
11760	Heather M. Moore	2018 Bonus	1022 · First National Ban...	
		Gross	7815 · Salary-Heather Moore	-2,054.72
		Federal	7995 · Payroll Taxes - Clea...	
		State	7995 · Payroll Taxes - Clea...	
		Medicare	7995 · Payroll Taxes - Clea...	
		SS	7995 · Payroll Taxes - Clea...	
TOTAL				-1,791.54
11761	Beth A. Ritter		1022 · First National Ban...	
		Gross	7814 · Salary - Beth Ritter	-1,252.23
		Federal	7995 · Payroll Taxes - Clea...	
		State	7995 · Payroll Taxes - Clea...	
		Medicare	7995 · Payroll Taxes - Clea...	
		Soc. Sec.	7995 · Payroll Taxes - Clea...	
TOTAL				-1,095.43
11762	Family Support Registry	Acct # 15949290	1022 · First National Ban...	
		garnishment -Acct #15949290	7995 · Payroll Taxes - Clea...	-49.74
TOTAL				-49.74
11763	Family Support Registry	Acct # 11903721	1022 · First National Ban...	
		garnishment -Acct #11903721	7995 · Payroll Taxes - Clea...	-49.74
TOTAL				-49.74
11764	Points West Cardmemb...		1022 · First National Ban...	
		Office Supplies and postage	6032 · Office Expense - GG	-639.94
		Mainence parts, Heater for Bathroom at TH	6062 · Supplies and Mainte...	-184.97
TOTAL				-824.91

10:36 AM
03/05/20

Town of Sedgwick
Check Detail
February 11 through March 10, 2020

Num	Name	Memo	Account	Paid Amount
11765	Richard M. Kehm	2018 Bonus	1022 · First National Ban...	
		Salary	7809 · Salary-Richard M K...	-3,394.88
		Insurance	7809 · Salary-Richard M K...	-325.00
		Federal	7995 · Payroll Taxes - Clea...	
		State	7995 · Payroll Taxes - Clea...	
		Medicare	7995 · Payroll Taxes - Clea...	
		Soc. Sec.	7995 · Payroll Taxes - Clea...	
		Overtime Pay	7995 · Payroll Taxes - Clea...	-867.89
TOTAL				-3,616.15
11767	AC-DC Water Works LLC	ORC Services	1022 · First National Ban...	
		ORC Monthly Contract Services	7063 · Supplies & Mainten...	-400.00
		Water Main Break - over normal duties as ORC	7093 · Miscellaneous - Water	-2,151.92
TOTAL				-2,551.92
11768	CenturyLink	Phone and Fax line	1022 · First National Ban...	
		Phone and Fax line	6072 · Telephone - GG	-163.46
TOTAL				-163.46
11769	Core & Main		1022 · First National Ban...	
		Splicers, water proof	7063 · Supplies & Mainten...	-56.42
TOTAL				-56.42
11770	Highline Electric Ass'n		1022 · First National Ban...	
		Water Pump -66552	7073 · Utilities - Water	-219.73
		New Shop - 8280879	7994 · Utilities - Clearing	-130.99
		New Town - 822186	6102 · Utilities - TH - GG	-53.42
		Museum - 8426371	6102 · Utilities - TH - GG	-223.48
		Pump #2 - 40915	7073 · Utilities - Water	-119.00
		Street Lights -41680	6142 · Street Lighting	-266.32
		Sewer - 62657	7173 · Utilities - Sewer	-68.33
TOTAL				-1,081.27
11771	HydroLogik	Inv 200057 - add Fire-Mode reprogramming	1022 · First National Ban...	
		Inv 200057 - add Fire-Mode reprogramming	7063 · Supplies & Mainten...	-150.00
TOTAL				-150.00
11772	Journal Office		1022 · First National Ban...	
		Copy machine fees	6032 · Office Expense - GG	-50.58
TOTAL				-50.58
11773	Kelly, P.C.		1022 · First National Ban...	
		Legal Fees.	6042 · Professional Servic...	-4,565.60
TOTAL				-4,565.60
11774	Municipay, LLC	Credit Card Reader	1022 · First National Ban...	
		Credit Card Reader	6032 · Office Expense - GG	-175.00
TOTAL				-175.00

10:36 AM
03/05/20

Town of Sedgwick
Check Detail
February 11 through March 10, 2020

Num	Name	Memo	Account	Paid Amount
11775	N E Colorado Health	Bacteria testing	1022 · First National Ban...	
		Bacteria testing	7063 · Supplies & Mainten...	-20.00
TOTAL				-20.00
11776	Prairie Mountain Media		1022 · First National Ban...	
		Advertising Expenses	6032 · Office Expense - GG	-19.74
		Advertising Expenses	6032 · Office Expense - GG	-14.10
TOTAL				-33.84
11777	Rocky Mountain Air Sol...	Invoice 30128761	1022 · First National Ban...	
		Chlorine tank delivered	7063 · Supplies & Mainten...	-697.77
TOTAL				-697.77
11778	S & W Auto Supply		1022 · First National Ban...	
		Oil	7990 · Supplies and Maint. ...	-37.96
		Misc	7990 · Supplies and Maint. ...	-173.58
TOTAL				-211.54
11779	Sapp Bros. Petroleum	Invoice 22976020	1022 · First National Ban...	
		Unleaded Fuel	7990 · Supplies and Maint. ...	-477.30
TOTAL				-477.30
11780	Sedgwick County Sales	Landfill Fees	1022 · First National Ban...	
		Landfill Fees	7346 · Landfill - Trash	-236.52
TOTAL				-236.52
11781	Sedgwick County Well ...		1022 · First National Ban...	
		Water Depletion replacement fee	7093 · Miscellaneous - Water	-928.00
TOTAL				-928.00
11782	Usa Blue Book	146123	1022 · First National Ban...	
		Chlorine tests	7063 · Supplies & Mainten...	-128.60
TOTAL				-128.60

CLOSE PAYROLL PERIOD

This PRELIMINARY Payroll Report has not been saved yet! Save the report to append or close the payroll period.

This payroll period report contains split time records for one or more employees. details

Saturday Feb, 01 2020 - Saturday Feb, 29 2020

Employees Processed:	4	Total Fixed Pay:	\$8,060.44
Regular Hours:	267.28	Total Variable Pay:	\$0.00
Overtime 1.5x Hours:	0.00	Total Payroll:	\$8,060.44
Overtime 2.0x Hours:	0.00		
PTO Hours:	0.00	Total of All Hours:	464.68
Vacation Hours:	0.00	Total Hours Deducted:	0.00
Sick Hours:	0.00	Total Payable Hours:	464.68
Holiday Hours:	7.00		
Other1 Hours:	0.00	Rounding Interval Applied:	-
Other2 Hours:	0.00	Total Records Processed:	71
Unpayable/Salaried Hours:	190.40	Records Crossing Dateline:	1 Standard
		Records Qualified for Shift Differential:	-
		Records Exceeding Hours Threshold:	-

Employee	Total Hours	Deduct	1.0x	1.5x	2.0x	SIC	VAC	HOL	UnP/SAL	Signed	Aprvd	Fixed Pay
Coty, Michael	14.93		14.93							N/A	YES	\$165.72
Kehm, Richard	219.93		29.53						190.40	N/A	NO	\$4,587.77
Moore, Heather	138.55		131.55					7.00		N/A	YES	\$2,054.72
Ritter, Beth	91.27		91.27							N/A	YES	\$1,252.23

February 01 2020 to February 29 2020

Report Generated: March 02 2020 MST
 Data Span: 1 Payroll Report(s)
 Grouped By: Employee
 Included Employees: 4 employees
 Included Account Codes: 13 account codes
 Total of All Hours: 464.68
 Total Hours Added: 0
 Total Hours Deducted: 0
 Total Payable Hours: 464.68
 Total Fixed Pay: \$4,340.56
 Total Variable Pay: \$0.00
 Total Payroll: \$4,340.56

Hours Summary			
1.0x Hours:	267.28	Holiday:	7
1.5x Hours:	0	PTO:	0
2.0x Hours:	0	Other1:	0
Sick:	0	Other2:	0
Vacation:	0	Unpayable/Salaried:	190.4

Employee	Total Deduct		1.0x 1.5x 2.0x			SIC	VAC	PTO	HOL	OR1	OR2	UnP/SAL	Variable	
	Hrs	Hrs	Hrs	Hrs	Hrs								Pay	Fixed Pay
Michael Coty	14.93		14.93										\$0.00	\$165.72
Richard Kehm	219.93		29.53									190.40	\$0.00	\$867.89
Heather Moore	138.55		131.55					7.00					\$0.00	\$2,054.72
Beth Ritter	91.27		91.27										\$0.00	\$1,252.23

Supervisor Signature

Date

Supervisor Signature

Date

By signing above I acknowledge and certify that the information contained on this document is true and accurate.

By signing above I acknowledge and certify that the information contained on this document is true and accurate.

February 01 2020 to February 29 2020

Report Generated: March 02 2020 MST
Data Span: 1 Payroll Report(s)
Grouped By: Employee
Included Employees: 4 employees
Included Account Codes: 13 account codes
Total of All Hours: 464.68
Total Hours Added: 0
Total Hours Deducted: 0
Total Payable Hours: 464.68
Total Fixed Pay: \$4,340.56
Total Variable Pay: \$0.00
Total Payroll: \$4,340.56

Hours Summary
1.0x Hours: 267.28
1.5x Hours: 0
2.0x Hours: 0
Sick: 0
Vacation: 0
Holiday: 7
PTO: 0
Other1: 0
Other2: 0
Unpayable/Salaried: 190.4

Employee: Michael Coty - Maintenance Assistant

Table with columns: Date, Clock In, Clock Out, TZ, Total Hrs, Deduct Hrs, 1.0x Hrs, 1.5x Hrs, 2.0x Hrs, SIC, VAC, PTO, HOL, OR1, OR2, UnP/SAL, Account / Dept. Code, Variable Pay Rate, Variable Pay Total, Variable Pay Hourly Rate, Fixed Pay Total

Employee: Richard Kehm - Maintenance

Table with columns: Date, Clock In, Clock Out, TZ, Total Hrs, Deduct Hrs, 1.0x Hrs, 1.5x Hrs, 2.0x Hrs, SIC, VAC, PTO, HOL, OR1, OR2, UnP/SAL, Account / Dept. Code, Variable Pay Rate, Variable Pay Total, Variable Pay Hourly Rate, Fixed Pay Total

Employee: Heather Moore - Account Administrator

Table with columns: Date, Clock In, Clock Out, TZ, Total Hrs, Deduct Hrs, 1.0x Hrs, 1.5x Hrs, 2.0x Hrs, SIC, VAC, PTO, HOL, OR1, OR2, UnP/SAL, Account / Dept. Code, Variable Pay Rate, Variable Pay Total, Variable Pay Hourly Rate, Fixed Pay Total

Date	Clock In	Clock Out	TZ	Total Deduct		1.0x 1.5x 2.0x			SIC	VAC	PTO	HOL	OR1	OR2	UnP/SAL	Account / Dept. Code	Variable Pay		Variable Pay		Fixed Pay Total
				Hrs	Hrs	Hrs	Hrs	Hrs									Rate	Total	Rate	Total	
Feb 11, 20	08:03 A	03:38 P	MDT	7.58		7.58									8810 - Clerical and Office Employees	\$0.00	\$0.00	\$14.83		\$112.41	
Feb 12, 20	07:53 A	03:25 P	MDT	7.53		7.53									8810 - Clerical and Office Employees	\$0.00	\$0.00	\$14.83		\$111.67	
Feb 13, 20	08:00 A	03:30 P	MDT	7.50		7.50									8810 - Clerical and Office Employees	\$0.00	\$0.00	\$14.83		\$111.23	
Feb 17, 20				7.00							7.00				8810 - Clerical and Office Employees	\$0.00	\$0.00	\$14.83		\$103.81	
Feb 18, 20	08:00 A	03:30 P	MDT	7.50		7.50									8810 - Clerical and Office Employees	\$0.00	\$0.00	\$14.83		\$111.23	
Feb 19, 20	07:50 A	03:35 P	MDT	7.75		7.75									8810 - Clerical and Office Employees	\$0.00	\$0.00	\$14.83		\$114.93	
Feb 20, 20	07:45 A	03:30 P	MDT	7.75		7.75									8810 - Clerical and Office Employees	\$0.00	\$0.00	\$14.83		\$114.93	
Feb 21, 20	08:00 A	03:30 P	MDT	7.50		7.50									8810 - Clerical and Office Employees	\$0.00	\$0.00	\$14.83		\$111.23	
Feb 24, 20	08:02 A	03:48 P	MDT	7.77		7.77									8810 - Clerical and Office Employees	\$0.00	\$0.00	\$14.83		\$115.23	
Feb 25, 20	07:45 A	12:30 P	MDT	4.75		4.75									8810 - Clerical and Office Employees	\$0.00	\$0.00	\$14.83		\$70.44	
Feb 25, 20	01:00 P	03:30 P	MDT	2.50		2.50									8810 - Clerical and Office Employees	\$0.00	\$0.00	\$14.83		\$37.08	
Feb 26, 20	08:00 A	03:31 P	MDT	7.52		7.52									8810 - Clerical and Office Employees	\$0.00	\$0.00	\$14.83		\$111.62	
Feb 27, 20	08:02 A	11:10 A	MDT	3.13		3.13									8810 - Clerical and Office Employees	\$0.00	\$0.00	\$14.83		\$46.42	
Feb 27, 20	11:30 A	03:02 P	MDT	3.53		3.53									8810 - Clerical and Office Employees	\$0.00	\$0.00	\$14.83		\$52.35	
Feb 28, 20	07:58 A	03:25 P	MDT	7.45		7.45									8810 - Clerical and Office Employees	\$0.00	\$0.00	\$14.83		\$110.48	
Totals:				138.55		131.55					7.00							\$0.00		\$2,054.72	

Employee: Beth Fitter - Town Clerk

Date	Clock In	Clock Out	TZ	Total Deduct		1.0x 1.5x 2.0x			SIC	VAC	PTO	HOL	OR1	OR2	UnP/SAL	Account / Dept. Code	Variable Pay		Variable Pay		Fixed Pay Total
				Hrs	Hrs	Hrs	Hrs	Hrs									Rate	Total	Rate	Total	
Feb 04, 20	08:05 A	11:51 A	MDT	3.77		3.77									8810 - Clerical and Office Employees	\$0.00	\$0.00	\$13.72		\$51.72	
Feb 04, 20	12:26 P	03:30 P	MDT	3.07		3.07									8810 - Clerical and Office Employees	\$0.00	\$0.00	\$13.72		\$42.12	
Feb 05, 20	08:00 A	03:30 P	MDT	7.50		7.50									8810 - Clerical and Office Employees	\$0.00	\$0.00	\$13.72		\$102.90	
Notes: Bank Day																					
Feb 06, 20	08:00 A	12:01 P	MDT	4.02		4.02									8810 - Clerical and Office Employees	\$0.00	\$0.00	\$13.72		\$55.15	
Feb 06, 20	12:35 P	03:34 P	MDT	2.98		2.98									8810 - Clerical and Office Employees	\$0.00	\$0.00	\$13.72		\$40.89	
Feb 07, 20	08:00 A	12:00 P	MDT	4.00		4.00									8810 - Clerical and Office Employees	\$0.00	\$0.00	\$13.72		\$54.88	
Feb 07, 20	12:28 P	03:33 P	MDT	3.08		3.08									8810 - Clerical and Office Employees	\$0.00	\$0.00	\$13.72		\$42.26	
Feb 11, 20	08:00 A	12:09 P	MDT	4.15		4.15									8810 - Clerical and Office Employees	\$0.00	\$0.00	\$13.72		\$56.94	
Feb 11, 20	12:45 P	03:31 P	MDT	2.77		2.77									8810 - Clerical and Office Employees	\$0.00	\$0.00	\$13.72		\$38.00	
Feb 12, 20	08:00 A	03:30 P	MDT	7.50		7.50									8810 - Clerical and Office Employees	\$0.00	\$0.00	\$13.72		\$102.90	
Feb 13, 20	08:10 A	12:30 P	MDT	4.33		4.33									8810 - Clerical and Office Employees	\$0.00	\$0.00	\$13.72		\$59.41	
Feb 14, 20	07:58 A	12:00 P	MDT	4.03		4.03									8810 - Clerical and Office Employees	\$0.00	\$0.00	\$13.72		\$55.29	
Feb 14, 20	12:30 P	03:29 P	MDT	2.98		2.98									8810 - Clerical and Office Employees	\$0.00	\$0.00	\$13.72		\$40.89	
Feb 18, 20	08:00 A	03:30 P	MDT	7.50		7.50									8810 - Clerical and Office Employees	\$0.00	\$0.00	\$13.72		\$102.90	
Feb 19, 20	08:00 A	12:13 P	MDT	4.22		4.22									8810 - Clerical and Office Employees	\$0.00	\$0.00	\$13.72		\$57.90	
Notes: Lunch																					
Feb 19, 20	12:42 P	03:30 P	MDT	2.80		2.80									8810 - Clerical and Office Employees	\$0.00	\$0.00	\$13.72		\$38.42	
Feb 26, 20	08:00 A	03:30 P	MDT	7.50		7.50									8810 - Clerical and Office Employees	\$0.00	\$0.00	\$13.72		\$102.90	
Feb 27, 20	07:59 A	03:32 P	MDT	7.55		7.55									8810 - Clerical and Office Employees	\$0.00	\$0.00	\$13.72		\$103.59	
Feb 28, 20	07:59 A	03:30 P	MDT	7.52		7.52									8810 - Clerical and Office Employees	\$0.00	\$0.00	\$13.72		\$103.17	
Totals:				91.27		91.27												\$0.00		\$1,252.23	

Supervisor Signature _____ Date _____
 By signing above I acknowledge and certify that the information contained on this document is true and accurate.

Supervisor Signature _____ Date _____
 By signing above I acknowledge and certify that the information contained on this document is true and accurate.

**SEDGWICK COUNTY
ECONOMIC DEVELOPMENT**



February 18, 2020

Good Morning!

The board, here at economic development, has been discussing ways to make Sedgwick County stronger and prepare ourselves for all the amazing opportunities we have right in front of us as a community. With the interstate project, the possibility of a new school here in Julesburg and housing needs we should work together as a community to take full advantage of everything these projects can represent for our communities and our county as a whole.

We would like to invite several members from your organization to join us at our regular board meeting on March 16th at noon here at our building at 125 Cedar. We will serve lunch from 12:00 to 12:30. At 12:30 we will have an open meeting to discuss how we can make Sedgwick County stronger and get ourselves ready for the opportunities that are right on the horizon.

Please rsvp by March 9th so that we can have plenty for everyone. We look forward to seeing you on the 16th.

Thanks

A handwritten signature in black ink, appearing to read "Michael Sullivan", is written over the typed name.

Michael Sullivan

Executive Director



REVERE SCHOOL DISTRICT

Students + Motivation = Success

REVERE JR-SR HIGH SCHOOL & REVERE ELEMENTARY
500 MAIN STREET, OVID, CO 80744
PHONE: (970) 463-5477 FAX: 888-503-2318

January 22, 2020

Revere Elementary School
500 Main Street
Ovid, CO 80744

Dear Business Owner,

Revere Elementary is excited and gearing up to put on the **Shamrocks and Shenanigans Carnival** on **March 20, 2020**, from 4:30-6:30 pm, in the Ovid Gym. Funds raised from this program is used for field trips and this past year the majority of the school supplies for all the students! The carnival is open to all community members and their children and provides a safe and fun night for the kids and their families.

We are able to have a successful carnival with the help from businesses and individuals such as you with your generous donations and help. If you are able to donate, we are looking for items for our raffle (items for adults and children), the prize bin (small inexpensive toys, pencil, pens, books, etc.) or a monetary donation to help cover costs of supplies for new games as well as additional prizes and raffle items. Anything you are able to help with will be greatly appreciated.

You may either send your donation to the school, or call a member of the Carnival Committee if you have any questions or to pick up the donation. Thank you so much in advance for your donation!

We are excited to continue on the tradition and appreciate you helping us make it another memorable carnival!

Sincerely,
Revere Elementary Carnival Committee

Jan Toyne (970) 571-3040
Chastity Kinoshita (970) 580-4186
Anne Sittner (970) 580-5448
Cara Wilson (806) 239-5664
Melissa Huser (970) 443-9166

Revere Elementary (970) 463-5477

**TOWN OF SEDGWICK
RESOLUTION 20-2**

A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF SEDGWICK, SEDGWICK COUNTY, COLORADO FOR AN INCREASE OF DEPOSIT FEES FOR NEW UTILITY CUSTOMERS FOR WATER & SEWER SERVICES PROVIDED BY THE TOWN OF SEDGWICK.

WHEREAS, the sewer services provided by the Town of Sedgwick operate as an Enterprise in compliance with Amendment 20, Section X of the Constitution of the State of Colorado; and,

WHEREAS, the sewer systems are required to support themselves without the aid of taxes; and,

WHEREAS, the current fees charged are not sufficient to support one full month of base rate utilities; it is,

HEREBY RESOLVED AS FOLLOWS:

1. Beginning April 1, 2020 and continuing thereafter unless modified by the Board of Trustees, the Base Rate for deposits for New Utility Customers Residential shall be \$ 100, an increase of \$ 50. For Non-Residential taps, Deposit shall be \$ 50, an increase of \$ 0.

This resolution passed by a vote of the Board of Trustees for the Town of Sedgwick. INTRODUCED, READ, APPROVED AND ADOPTED this 10th day of March

Mayor

Attest:
Town Clerk

SEAL

Sewer Base Rate Comparison

	Prior year	Estimated current	2020 Estimate	Increase to \$26	Increase to \$27
Rev	\$32,373.00	\$34,519.00	\$35,000.00	\$35,531.40	\$36,695.40
Exp	\$23,956.00	\$59,055.00	\$35,940.00	\$35,940.00	\$35,940.00
Balance	8417	(\$24,536.00)	(\$940.00)	(\$408.60)	\$755.40

Rate	Number of Bills	Monthly Rev	Months per Year	Annual Revenue
Current				
\$25.35	97	\$2,458.95	12	\$29,507.40
7.5	54	\$405.00	12	\$4,860.00
				\$34,367.40
\$1 increase				
\$26.35	97	\$2,555.95	12	\$30,671.40
7.5	54	\$405.00	12	\$4,860.00
				\$35,531.40
\$2 increase				
\$27.35	97	\$2,652.95	12	\$31,835.40
7.5	54	\$405.00	12	\$4,860.00
				\$36,695.40