

**Town of Sedgwick
Record of Proceedings
November 12th, 2019**

Members Present: Wayne Price, Jeanie Tarver, Gena Kinoshita, Peggy Owens, Troy Kinoshita, Dale Jones

Employees Present: Heather Moore

Call to Order: The Town Board met in regular session, November 12th, 2019 at the Town Hall. A quorum was verified, and the meeting was called to order at 6:00 pm by the Mayor, Wayne Price.

Roll Call

Gena Kinoshita	Here	Troy Kinoshita	Here
Peggy Raymond	Deceased	Peggy Owens	Here
Jeanie Tarver	Here	Dale Jones	Here

Approval of Agenda

Motion: Approval of Agenda

Jeanie Tarver made a motion to approve the Agenda, Peggy Owens seconded, all in favor; none opposed, motion carried

Approval of Minutes

- A few minor spelling corrections on the October 14th minutes.

Motion: Approve the minutes

Jeanie Tarver made a motion to approve the minutes of October 14th and October 30th as corrected, Troy Kinoshita seconded, all in favor; none opposed, motion carried

Bills (Published in Julesburg Advocate)

- No questions, all looked in order

Motion: Bills Roll Call Vote

Peggy Owens made a motion to pay the bills, Dale Jones seconded, all were in favor (Roll call vote -- All Voted for, None Against) motion carried

Public Comments – reminded they will have 3mins.

- Kurt Hodel
 - Informed the board that one of his employees slipped and fell in the parking spaces in front of his store, causing said employee to go to the hospital in Sterling.

Town Maintenance Report- Not Present -

Clerk's Office - Heather Moore

- Most of the time in Town Hall is concentrated on the upcoming Election.
- The Colorado Health Foundation wants to do a site visit and talk to the community that the playground would have an effect on. They will be here Friday November 15th at 1pm.

Old Business – None

New Business –

- **Dan Pedersen – Budget Information**
 - Need to add a few items for the next year.
 - Add expected Grant funds from Colorado Health Foundation
 - Meter replacements needed, 1/3 of the town at a time each year is considered
 - Fund the Master Plan project, and the grant for half the cost
 - Tree line at Centennial Park
 - Sewer Flow Meter
- **SCED**
 - Requesting donation again. Asked to match last year’s donation of \$2400.00

Motion: SCED Donation

Jeanie Tarver made a motion to approve the Donation request of \$2400 for SCED, Dale Jones seconded. – all were in favor - (Roll call vote – All Voted for, None Against) - motion carried.

- **Live Christmas Tree**
 - There is a large cost and this time of year is difficult time to find one and would need to build a large box to hold the tree. Also, determining a location.
 - Next year may think of this during July, a fake tree is a possibility.
- **Resolution 8-2019**
 - CIRSA requires us to sign a new resolution each year to notify to our board that they are not considered employees, this is for insurance renewal purposes.

Motion: Resolution 8-2019

Gena Kinoshita made a motion to adopt Resolution 8-2019, Peggy Owens seconded – all were in favor- motion carried.

- **Policy & Procedures for a Resigned Trustee**
 - Town hall would like a standard procedure to follow in how to handle and deal with this situation. This will become our standards going forward. Troy suggested adding accepting the resignation letter during a meeting. Remove background check possibility to the invitation letter.
- **Resolution 9-2019**
 - Have created a Policy Book for the Board and staff to follow on the code of conduct. Along with steps for our agenda, public requests and time lines. (will post on the Town website as well)

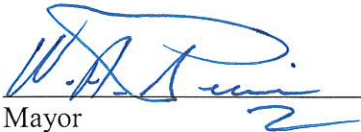
Motion: Resolution 9-2019

Gena Kinoshita made a motion to adopt Resolution 9-2019, Peggy Owens seconded – all were in favor- motion carried.


Meeting Adjourned:

Motion:

At 7:35 PM, Troy Kinoshita made a motion to adjourn, Gena Kinoshita seconded, all were in favor, motion carried.



 Mayor



 Attest: Town Clerk

